



**STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT**

"Serving Equal Opportunity Employers"

OPM 04-45

DATE: December 16, 2004

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., IPMA-CP 
Administrator and Cabinet Secretary of Human Resources & Administration

RE: **Implementation of House Bill 2005 (Employee Pay Raise)**

House Bill 2005 provides many state employees pay increases effective January 1 and July 1, 2005. All Appointing Authorities Memorandum OPM 04-26 dated June 17, 2004, outlined the major details regarding the implementation of this bill. Recently, a question has arisen regarding the interaction of the pay raise with other personnel actions occurring on the same date.

In implementing the pay provisions of HB 2005, it is recommended that agencies first apply the January 1, 2005, pay raise for eligible employees before any other personnel transactions effective that date. Agency directors covered by HB 2006 should refer to Attorney General Opinion 04-33 issued November 5, 2004, which was distributed via OPM All Appointing Authorities Memorandum 04-40 dated November 9, 2004.

If you have questions, please contact Tom Patt, OPM Director of Compensation and Workforce Planning, at (405) 522-0422 or tom.patt@opm.state.ok.us.

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human resource services to our partner agencies to achieve their missions."*