



STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT

"Serving Equal Opportunity Employers"

OPM 04-11

DATE: March 4, 2004

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., Administrator and
Cabinet Secretary of Human Resources and Administration

A handwritten signature in black ink, appearing to read "Oscar B. Jackson, Jr.", written over the printed name in the "FROM:" field.

RE: Governor's Advisory Councils

This memorandum is written to introduce you to two of Governor Brad Henry's most important advisory bodies:

- **GOVERNOR'S ADVISORY COUNCIL ON ASIAN-AMERICAN AFFAIRS** – created by Governor Frank Keating (Executive Order 95-10), continued by Governor Brad Henry (Executive Order 2003-07), and chaired by Mr. Hung Le (hung.le@tinker.af.mil). This Council meets quarterly at 2:00 p.m. on the last Friday of the quarter at the Office of Personnel Management.

Purpose: To provide advice and assistance to the Governor on policy issues related to the arts, economic development, health and human services, human resources, and education affecting the Asian-American population of Oklahoma.

- **GOVERNOR'S ADVISORY COUNCIL ON LATIN-AMERICAN AND HISPANIC AFFAIRS** – created by Governor Frank Keating (Executive Order 96-26), continued by Governor Brad Henry (Executive Order 2003-07), and chaired by Mr. Oscar Quiroga (oscar.quiroga@york.com). This Council meets quarterly at 2:00 p.m. on the last Monday of the quarter at the Office of Personnel Management.

Purpose: To provide advice regarding the development and implementation of policies, plans, and programs relating to the special needs of Hispanics . . . increase public awareness of problems surrounding Hispanics and expand opportunities for Oklahoma Hispanics in education, employment, health, housing, culture, and recreation.

Members of these Councils are appointed by the Governor and are drawn from the ranks of outstanding business, civic, education, and government leaders in the Asian-American and Hispanic communities.

"We serve the people of Oklahoma by delivering reliable and innovative human resource services to our partner agencies to achieve their missions."

In their missions to identify critical issues and provide recommendations to the Governor, it is important for members of the Councils to have an understanding of the structure and functions of state government. The goal is to create an exchange whereby both the Councils and the various agencies with which they interact may not only share information, needs, and cultural traditions, but also create opportunities and address challenges to benefit all citizens of Oklahoma.

I encourage you and members of your staff to attend a future Council meeting, perhaps even make a presentation about your agency, and involve the Councils in agency events and/or projects that could benefit from their input and participation.

The OPM website at http://www.opm.state.ok.us/html/OPM_Advisory_Bodies.htm has additional information regarding the Councils, including membership and 2004 meeting dates. As meeting agendas are posted, clicking on the meeting dates will access the agendas.

The OPM Office of Equal Opportunity and Workforce Diversity provides administrative support for the Councils. Please feel free to contact the specific Council Chair or Brenda C. Thornton, Director of the OPM Office of Equal Opportunity and Workforce Diversity, at (405) 521-3082 or brenda.thornton@opm.state.ok.us, if you have questions or desire additional information.