

**OPM 98-65**

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr.  
Administrator and Cabinet Secretary of Human Resources

DATE: October 15, 1998

SUBJECT: OPM STATE EMPLOYEE ASSISTANCE PROGRAM  
FY 1998 ANNUAL REPORT

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Enclosed is the annual Office of Personnel Management State Employee Assistance Program Statistical Report for Fiscal Year 1998. This report identifies the programmatic activity of the OPM State Employee Assistance Program and provides a caseload composite of the program's clients and their needs.

The OPM State EAP provides professional assistance to state government employees and their family members encountering personal problems which may or may not interfere with their job behavior or performance. We are very proud of the assistance we have provided agency managers, supervisors and employees during this fiscal year.

Should you have any questions regarding the contents of this report or need additional information, please contact Robert Stevens, OPM State EAP Coordinator, at (405) 947-7576, or you may contact Janice Wadkins, Assistant Administrator for Employment Relations Services, at (405) 521-3082. We also encourage you to make arrangements to show the new OPM Employee Assistance Program videotape, "It Works!" to your agency employees.

Enclosure