

OPM 01-25

DATE: March 27, 2001

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., Administrator and
Cabinet Secretary of Human Resources

RE: **“Take Our Daughters To Work Day, “ April 26, 2001**

On April 26th, millions of girls, ages nine to 15, across America will participate in “Take Our Daughters to Work” Day, with parents, teachers and employers. The Ms. Foundation for Women designed this national event to focus on girls’ ideas, needs and dreams - and to help ensure that girls remain confident, strong and in school throughout their teen years. The theme for this year’s Take Our Daughters To Work Day is “Girl Force”.

Many state agencies have requested information on Take Our Daughters To Work Day. To assist state agencies in the planning process for appropriate activities, call the Ms. Foundation at 1-800/676-7780 or see their website: <http://www.ms.foundation.org>.

As a part of an annual program to celebrate this national event, OPM will sponsor the third Annual Leadership Connection at the Concourse Theater, located in the basement level in the concourse between the Sequoyah and Will Rogers buildings. The speakers will be female leaders from state government. A registration form is attached. Please fax it back as soon as possible as space is limited.

An official Ms. Foundation order form is available on the Ms. Foundation Website for those who wish to provide their participants t-shirts or other merchandise (order early to get the sizes you want). We suggest you provide name tags for your participants that identify the names and the agency.

If you have questions please call Carolyn Williams at (405) 522-0421 and Gloria Schratwieser at (405) 521-2751.

Attachment

“ TAKE OUR DAUGHTERS TO WORK® DAY ”

**Third Annual Leadership Connection
Concourse Theater
Thursday April 26, 2001**

Please complete and return to the Office of Personnel Management to Carolyn Williams ,
522-0421, Fax 522-1752 or Gloria Schratzler 521-2751. E-Mail
carolyn.Williams@opm.state.ok.us - gloria.schratzler@opm.state.ok.us

There are 250 seats available on first come first serve basis. Please include the
number of sponsors that will be accompanying the young ladies because they are
included in the count

A tour of the Capitol (optional) is scheduled. Please indicate the number of
young ladies that will be attending.

THE FOLLOWING YOUNG LADIES WILL BE PARTICIPATING:

- | | |
|----------|-----------|
| 1. _____ | 7. _____ |
| 2. _____ | 8. _____ |
| 3. _____ | 9. _____ |
| 4. _____ | 10. _____ |
| 5. _____ | 11. _____ |
| 6. _____ | 12. _____ |

NUMBER OF SPONSORS _____ CAPITOL TOUR _____

AGENCY: _____

CONTACT PERSON: _____

TELEPHONE: _____

E-MAIL ADDRESS: _____