

OPM 00-18

DATE: March 17, 2000

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., Administrator
and Cabinet Secretary of Human Resources

**RE: Proposed Permanent Amendments to the State Employee
Child Day Care Program Rules**

I have scheduled a public hearing for comments on proposed permanent amendments to the following State Employee Child Day Care Program Rule:

530:25-1-7. Child Day Care Program Advisory Committee organization and meetings

The purpose of the amendment is to eliminate the requirement for the Advisory Committee to meet quarterly, and allow it instead to meet at the call of the Administrator.

The rules hearing will be at **1:30 p.m., Thursday, March 23, 2000**, at the Office of Personnel Management, 2101 N. Lincoln Boulevard, Room B-84, Oklahoma City. I hope you or your representative(s) will attend.

If you would like to make comments on the proposed amendments but are unable to attend the public hearing, I will consider written comments received in the Office of Personnel Management by 5:00 p.m. on Friday, March 24, 2000. Written comments should be sent to Oscar B. Jackson, Jr., Oklahoma Office of Personnel Management, 2101 North Lincoln Boulevard, Room G-80, Oklahoma City, OK 73105, ATTENTION: Kimberlee Williams.

If you have questions regarding the rule proposals, please contact Kimberlee Williams at (405) 521-2160.

A copy of the proposed amendment is attached.

1 TITLE 530. OFFICE OF PERSONNEL MANAGEMENT

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3 CHAPTER 25. STATE EMPLOYEE CHILD DAY CARE PROGRAM RULES

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5 **530:25-1-7. Child Day Care Program Advisory Committee organization and**
6 **meetings**

7 (a) *The Administrator shall appoint an advisory committee to:*

8 (1) *review the child care needs of state employees,*

9 (2) *recommend suitable sites for centers, [and]*

10 (3) *monitor and evaluate the operation of centers [74:4190(A)(1)].*

11 (b) *The advisory body shall report annually on the progress of the program to the*
12 *Governor, the President Pro Tempore of the Senate, and the Speaker of the House of*
13 *Representatives [74:4190(A)(2)].*

14 (c) *At least annually, the advisory committee shall elect a chairman and a vice-chairman*
15 *from among its members.*

16 (d) *A majority of the members shall constitute a quorum.*

17 (e) *The advisory committee shall meet at ~~least quarterly, and~~ the call of the Administrator*
18 *~~may schedule additional meetings as necessary.~~*

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