

OPM 00-12

DATE: February 11, 2000

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., Administrator and
Cabinet Secretary of Human Resources

RE: **OPM-92, Personnel Transaction Freeze Exception Request
(Revised 2-00)**

Attached is a corrected revision to the OPM-92. The Revised 1-00 version, which was recently provided with All Appointing Authorities Memo 00-10, did not include the block to request an unclassified budget code. Please discard that version and replace it with the attached OPM-92 (Revised 2-00).

Any questions may be referred to Connie Hollins at 521-6376 or David Hays at 521-6329.

