



**STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT**

"Working for Oklahoma"

VPD 09-02

DATE: July 21, 2009

TO: Agency Personnel Responsible for Payroll Deductions, and
All Organizations Approved for Deduction Status

FROM: Oscar B. Jackson, Jr., IPMA-CP
Administrator and Cabinet Secretary of Human Resources and Administration


RE: Revision to List of Organizations and Policies Approved for State Employees'
Voluntary Payroll Deductions

The List of Organizations and Policies Approved for State Employee's Voluntary Payroll Deductions has been updated to reflect the following:

TERMINATION OF SUPPLEMENTAL INSURANCE COMPANY:

Effective July 31, 2009, payroll deduction status terminates for the following supplemental insurance company:

American Heritage Life Insurance Company -- Payroll Code AI40
1776 American Heritage Life Drive
Jacksonville, FL 32224
Contact: Cheryllynn Baustia
Telephone: 904-992-2541
E-mail: <mailto:cheryllyn.bautista@ahcorp.com>

American Heritage Life Insurance Company should be notifying policyholders regarding other methods for paying premiums. Agencies shall allow employees a reasonable period of time to make alternative arrangements before ending deductions.

ADDITION OF NEW SUPPLEMENTAL INSURANCE COMPANY:

John Hancock Life Insurance Company – effective **August 1, 2009**

Policy

Form

John Hancock Life Insurance Company

Group Long-Term Care Insurance	D-LTC(2002-2)
Limitations and Exclusions	D-EXCL(2002-2) OK
Additional Benefits: Inflation Benefits	D-LTC-INF(2002-2)
Additional Benefits: Nonforfeiture Benefits	D-LTC-NF(2002-2)
Additional Benefits: Contingent Nonforfeiture Benefit	D-LTC-CNF(2002-2)
	D-LTC-ROP(2002-2)

Additional Benefits: Return of Premium Benefits	D-LTC-SHC(2002-2)
Additional Benefits: SharedCare Benefit	D-GEN(2002-2)
General Provisions	D-CLAIM(2002-2) OK
Claims Provisions	D-TOC(2002-2)
Table of Contents for Exhibit/booklet portion	D-DEF(2002-2) OK
Definitions	D-COB(2002-2)
Coordination of Benefits	D-PREM(2002-2)
Premiums	D-TERM(2002-2)
Termination of Coverage	D-MISC(2002-2)
Miscellaneous Provisions	P-FACE(2002-2) OK
Policy Shell Face Page	P-TOC(2002-2)
Table of Contents	P-MS(2002-2)
Master Schedule	P-PREM(2002-2)
Premiums	P-MISC(2002-2)
Miscellaneous Provisions	C-FACE(2002-2) OK
Certificate Face Page	C-SOB(2002-2)
Schedule of Benefits	PHAPP(2002-2)
Policyholder Application	GLTC-PHAPP(2002-2)
Simplified Policyholder Application	GLTC-APP-STD(2003-10) OK
Individual Insured Application	GLTC-APP-SIMP(2003-10) OK
Individual Insured Simplified Application	GLTC-DIS(2002-2) OK
Outline of Coverage	GLTC-SUIT(2002-2)
Long-Term Care Insurance Personal Worksheet	GLTC-RID(2002-2)
Long Term Care Insurance Potential Rate Increase Disclosure Form	LTC-INFO(2002-2)
Notice of Information Practices	P-AMD(2002-2)
Policy Amendment Form	

Billing Unit:

John Hancock Life Insurance Company
200 Berkeley Street, B-06-02
Boston, MA 02116-5022
Payroll Code: AI57
Vendor ID: 277789
Contact: Chuck Breen, Regional Sales VP
Telephone: 617-572-4009
Fax: 617-572-5244
E-mail: <mailto:cbreen@jhancock.com>

You can access the List of Organizations and Policies Approved for State Employees' Voluntary Payroll Deduction online at www.opm.ok.gov.

If you have any questions regarding the information above or the Voluntary Payroll Deduction program, please contact Marsha Reeder by telephone at 405-521-2269 or by e-mail at marsha.reeder@opm.ok.gov.