

Workshop Summary Spring 2018

March		
3/7	Performance Management Process (PMP)	Jim Thorpe Rm A
3/8	Customer Service: A Lost Art	Jim Thorpe Rm A
3/9	How to Investigate Incidents	Jim Thorpe Rm A
3/12	Employee Grievances and Appeals	Jim Thorpe Rm A
3/13	Business Writing Skills	Jim Thorpe Rm A
3/14	Understanding Behavior and Emergency Response (2-day)	Jim Thorpe Rm A
3/16	Effective Stress Management	Jim Thorpe Rm A
3/19	Powerful Emotions: Personality Styles and Emotions (2-day)	Jim Thorpe Rm A
3/22	Defensive Driver Course	Jim Thorpe Rm A
3/23	Creative Problem Solving Skills	Jim Thorpe Rm A
3/26	Principles of Financial & Retirement Planning (OPERS)	Jim Thorpe Rm A
3/27	Customer Service: A Lost Art	Jim Thorpe Rm A
3/28	Influencing Employee Engagement (2-day)	Jim Thorpe Rm A
3/30	Administering the Structured Interview	Jim Thorpe Rm A
April		
4/4	Performance Management Process (PMP)	OSU TULSA
4/5	Coping with Change	Jim Thorpe Rm A
4/6	Effective Communication Skills	Jim Thorpe Rm A
4/6	When an incident happens: how should it be reported?	OSU TULSA
4/9	Everyday Creativity	Jim Thorpe Rm A
4/10	Progressive Discipline	Jim Thorpe Rm A
4/11	Legislative Processes and Policy Analysis (2-day)	Jim Thorpe Rm A
4/13	Negotiating for Success	Jim Thorpe Rm A
4/13	Principles of Financial & Retirement Planning (OPERS)	OSU TULSA
4/16	Ethics In Public Management (2-day)	Jim Thorpe Rm A
4/18	Project Management	Jim Thorpe Rm A
4/19	Leading Employees Through Change	Jim Thorpe Rm A
4/20	Lowering Costs By Reducing On-The-Job Injuries	Jim Thorpe Rm A
4/23	Effective Stress Management	Jim Thorpe Rm A
4/24	Principles of Financial & Retirement Planning (OPERS)	Jim Thorpe Rm A
4/25	Crucial Conversations (2-day) FEE Based	Jim Thorpe Rm A
4/27	Time Management Skills	Jim Thorpe Rm A
4/30	Legislative Processes and Policy Analysis (2-day)	Jim Thorpe Rm A
May		
5/2	Project Management	Jim Thorpe Rm A
5/3	Business Writing Skills	Jim Thorpe Rm A
5/4	Customer Service: A Lost Art	Jim Thorpe Rm A
5/4	How to Investigate Incidents	OSU TULSA
5/7	Negotiating for Success	Jim Thorpe Rm A
5/8	Navigating Life and Work	Jim Thorpe Rm A
5/9	Performance Management Process (PMP)	OSU TULSA
5/10	Effective Communication Skills	Jim Thorpe Rm A

5/11	Managing Conflict	Jim Thorpe Rm A
5/18	What is Risk Management?	Jim Thorpe Rm A
5/21	Performance Management Process (PMP)	Jim Thorpe Rm A
5/23	Performance Management Process (PMP)	Jim Thorpe Rm A
5/24	Time Management Skills	Jim Thorpe Rm A
5/25	Disability Awareness	Jim Thorpe Rm A
5/30	Principles of Financial & Retirement Planning (OPERS)	Jim Thorpe Rm A
5/31	Disability Awareness	Jim Thorpe Rm A

June

6/1	When an incident happens: how should it be reported?	Jim Thorpe Rm A
6/5	Defensive Driver Course	OSU TULSA
6/7	Critical Thinking for Critical Decisions (2-day)	Jim Thorpe Rm A
6/11	Disability Awareness	OSU TULSA
6/11	Productive Meetings for Better Results	Jim Thorpe Rm A
6/12	Discover the Leader in You	Jim Thorpe Rm A
6/13	Coping with Change	Jim Thorpe Rm A
6/13	Understanding Behavior and Emergency Response (2-day)	OSU TULSA
6/14	Progressive Discipline	Jim Thorpe Rm A
6/15	Effective Stress Management	OSU TULSA
6/15	Navigating Life and Work	OSU TULSA