



**STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT**

"Serving Equal Opportunity Employers"

OPM 05-07

DATE: January 19, 2005

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., IPMA-CP
Administrator and Cabinet Secretary of Human Resources and Administration

A handwritten signature in black ink, appearing to read "Oscar B. Jackson, Jr.", written over the printed name in the "FROM:" field.

RE: **Quality Oklahoma Team Day 2005**

Agency teams often perform basic units of work with members exceeding performance expectations through innovation and cooperation. Outcomes are often shared with and replicated in other agencies, resulting in improved customer service and satisfaction, decreased costs, generated income, enhanced employee morale, more efficient resource management, and/or partnerships with others. Statewide recognition of these outstanding agency teams can be accomplished by participation in **Quality Oklahoma Team Day 2005**.

Please consider nominating your agency team(s) for a *Governor's Commendation for Excellence*. This is a meaningful and cost-effective way to show your appreciation and support of employee contributions to the success of your agency's mission. **Quality Oklahoma Team Day 2005 will be observed at the State Capitol from 11:00 a.m. to 2:00 p.m. on Thursday, May 5, 2005, with team awards presented in the House Chambers at 2:30 p.m.** Public recognition of innovation and success is an outstanding way to boost employee morale and motivation, while at the same time providing an opportunity to "brag" a bit to other agencies and the public about your agency's successful initiatives and accomplishments. The event coincides with National Public Service Recognition Week.

In 2004, 34 projects representing 17 agencies were displayed. Governor's Commendations were presented for 17 projects, and six projects received **Quality Oklahoma** specialty awards. When combined, last year's projects represented documented cost savings and revenue generation of nearly \$26 million for the state of Oklahoma.

The deadline for applications is March 31, 2005. An application packet may be accessed at <http://www.opm.state.ok.us/QualityOklaPacket.pdf>, reproduced as needed, and distributed to your human resource personnel, field offices, and teams so that they can begin gathering information for the application process. Additional information about **Quality Oklahoma** may be accessed on the OPM web site at www.opm.state.ok.us/html/hr_hrds_quality.htm.

If you have questions regarding **Quality Oklahoma Team Day 2005**, please contact Joyce Smith at (405) 522-3617 or Tasha Miles at (405) 521-4539. Thank you for your interest and participation in this most worthwhile event.

"We serve the people of Oklahoma by delivering reliable and innovative human resource services to our partner agencies to achieve their missions."