



**STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT**

"Working for Oklahoma"

OPM 09-03

DATE: January 16, 2009

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., IPMA-CP, Administrator and
Cabinet Secretary of Human Resources and Administration

A handwritten signature in cursive script, appearing to read "Oscar B. Jackson, Jr.", positioned to the right of the "FROM:" field.

SUBJECT: One Year Anniversary of OKCAREERS

On January 23, 2009, the State of Oklahoma's online employment application, applicant tracking, testing and certification system, OKCAREERS, will have been providing job information to interested applicants and lists of qualified applicants to state Merit System agencies for one year. In acknowledgement of this milestone, OK.gov issued the accompanying press release taking note of key features of the system and some of the successes we have enjoyed because of it.

I hope you can take a moment to read this release. Even now it comes as a pleasant surprise to us that we have received close to 120,000 applications for job postings in the classified services this year—a number that far overshadows the typical 60,000 to 70,000 we routinely received prior to implementation of OKCAREERS.

If you have any questions about OKCAREERS, or if we can better serve your recruiting needs in any way, please do not hesitate to contact your liaison in OPM's Applicant Services Division or Tom Impson, Director, Applicant Services, at (405) 521-6306 or tom.impson@opm.ok.gov.

"We serve the people of Oklahoma by delivering reliable and innovative human resource services to our partner agencies to achieve their missions."

NEWS RELEASE**For Immediate Release****Contact:**

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State of Oklahoma Offers Easy, Online Way to Apply for Job Opportunities

<http://www.OK.gov> Provides Central Gateway to the More than 140 Classified Oklahoma Government Jobs Available

OKLAHOMA CITY – January 16, 2009 – The state of Oklahoma offers careers in almost every occupation with excellent pay and benefits, but best of all, they offer the ability to apply online any time, day or night at <http://www.OK.gov>.

The Office of Personnel Management's (OPM) OKCAREERS, the state's web-based employment application, testing, applicant tracking, and certification system, has been in operation for one year. It has assisted the state's hiring process with upwards of 10,000 applications processed monthly and more than 2,636 hires since January 23, 2008.

Some of the features of OKCAREERS include:

- An online employment application that may be completed using any Internet browser 24 hours a day, seven days a week.
- A single online employment application can be copied into other listed vacancies, which enables applicants to easily apply for multiple jobs.
- Electronic submission of resumes, transcripts, certificates, veteran's preference materials, and other applicant-related materials.
- Up-to-date listings of specific vacancies in state agencies for classified job titles. OPM lists these vacancies as soon as the requisition has been reviewed and approved.

(more)

- Alerts for interested applicants who can choose to be notified by email when selected job categories become vacant.

“The applicants love the ability to be notified of open positions via email and the ease of applying with just a few clicks,” states Cassandra Patmon, a Human Resources Specialist in the Applicant Services Division of the Office of Personnel Management.

Future plans call for including both unclassified and internal state job announcements in the system which will allow current State employees to enjoy the same benefits of an inclusive vacancy listing and expedient online application as outside applicants.

About the Office of Personnel Management

OPM provides comprehensive human resource services to all state agencies and employees (excluding institutions of higher education), as well as information for individuals interested in state service careers. For more information, please visit <http://www.opm.ok.gov>.

About OK.gov

OK.gov (<http://www.OK.gov>) built and manages the official Web site for the state of Oklahoma and partners with state and local entities to bring new government services online. OK.gov is managed by the Oklahoma Office of State Finance and eGovernment firm NIC (NASDAQ: EGOV).

About NIC

NIC is the nation’s leading provider of official government portals, online services, and secure payment processing solutions. The company’s innovative eGovernment services help reduce costs and increase efficiencies for government agencies, citizens, and businesses across the country. NIC provides eGovernment solutions for 2,900 federal, state, and local agencies that serve more than 70 million people in the United States. Additional information is available at <http://www.nicusa.com>.