

**STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT**

"Working for Oklahoma"

OPM 08-13

DATE: April 22, 2008

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., IPMA-CP, Administrator and
Cabinet Secretary of Human Resources and Administration



**SUBJECT: Third Annual Governor's Executive Development Program for
State Officials**

We are pleased to announce the Third Annual **Governor's Executive Development Program for State Officials** to be held August 3-7, 2008, on the campus of Oklahoma State University in Stillwater, Oklahoma. Please see the attached letter from Governor Brad Henry in regard to this year's event.

The Governor's Executive Development Program for State Officials is a collaborative effort between the Oklahoma Office of Personnel Management, the William S. Spears School of Business at Oklahoma State University, and the Michael Price School of Business at the University of Oklahoma.

This intensive four-day program has been well received by over 50 cabinet secretaries, agency directors, and deputy directors. The curriculum is based on the five executive leadership competencies identified by the U.S. Office of Personnel Management. In addition to the curriculum, you will have the opportunity to network with leaders from other agencies.

Early bird registration is open from now until May 29, 2008. The program brochure and information regarding registration, lodging, and other details may be accessed via the following link: [Governor's Executive Development Program for State Officials](#).

If there are questions or if additional information is needed, please contact Carrie Rohr, Director, OPM Human Resource Development Services, at (405) 521-6344 or carrie.rohr@opm.ok.gov.

Attachment

"We serve the people of Oklahoma by delivering reliable and innovative human resource services to our partner agencies to achieve their missions."



Brad Henry
Office of the Governor
State of Oklahoma

April 22, 2008

Dear Cabinet Secretaries and Agency Directors:

Subject: Governor's Executive Development Program for State Officials

I am pleased to announce the third annual "Governor's Executive Development Program for State Officials" to be held August 3 through August 7, 2008, at Oklahoma State University, Stillwater, Oklahoma. To date, 59 of your colleagues have attended the program and reported it was a worthwhile leadership and networking opportunity.

This intensive residency program is designed for cabinet secretaries, agency directors, and senior-level executives within Oklahoma state agencies. The curriculum addresses the five Executive Leadership Competencies identified by the U.S. Office of Personnel Management: *Leading Change, Leading People, Results-Driven, Business Acumen, and Building Coalitions/Communications*. Faculty from Oklahoma State University, the University of Oklahoma, and Southern Methodist University will present the curriculum, designed specifically for Oklahoma state government.

The program provides an educational experience designed to improve the way you think and make decisions; to exchange ideas and acquire new skills in an interactive setting; and, to network and collaborate with other state government senior-level executives, including cabinet secretaries, agency directors and deputy directors.

I encourage you to attend this exciting program. In order to receive the early bird discount of \$2,700 per participant, OSU must receive your registration information no later than May 29, 2008. After that date the registration fee will increase to \$2,950. Enrollment fees and lodging costs are the responsibility of the individual agencies. Enrollment is limited to 35 participants, with preferential consideration for representation from all cabinet areas.

I look forward to presenting you with your certificate of completion at the luncheon on Thursday, August 7, 2008.

Sincerely,

A handwritten signature in black ink that reads "Brad Henry".

Brad Henry
Governor