

LEADERSHIP: KEYS TO EFFECTIVENESS

0.6 CEUs

WORKSHOP OVERVIEW:

Are all managers leaders? Are all leaders managers? Leadership: Keys to Effectiveness explores these questions. The fundamentals of leadership have remained fairly consistent over the years. However, the context of leadership today has changed. Organizations, especially State agencies, require leaders whose practices transcend the changes in management and provide the rudder for doing things right and doing the right thing. The course focuses on five practices of leadership [Kouzes and Posner]: Model the Way, Inspire a Shared Vision, Challenge the Process, Enable Others to Act, and Encourage the Heart. Participants will have the opportunity to assess their leadership competencies and a Personal Best Leadership Project that they will work on throughout the day.

WHO SHOULD ATTEND:

Managers and supervisors who want to be effective leaders. Other individuals who lead projects and groups and who desire to be more effective leaders.

OBJECTIVES:

Participants will

- Distinguish between leading and managing.
- Define leadership.
- Look for keys for effective leadership.
- Discuss leadership competencies and assess theirs.
- Identify insights and actions for improving their leadership capacity.

OUTLINE:

- I. What leadership is
- II. Management versus Leadership
- III. Defining Leadership: Influence
- IV. Power
- V. Empowerment –or Not
- VI. Practices of Effective Leadership

LEF COMPETENCIES:

- Leadership
- Communication
- Interpersonal Skills
- Self-Direction
- Decisiveness

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