



**STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT**

"Working for Oklahoma"

OPM 08-23

DATE: September 22, 2008

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., IPMA-CP, Administrator and
Cabinet Secretary of Human Resources and Administration
Susan Bussey, Executive Director
Oklahoma Merit Protection Commission

RE: **Agency Human Resources Management Self-Evaluation & Management Plan: Interactive Word Document Now Available**

The Office of Personnel Management (OPM) and the Merit Protection Commission (MPC) announce the completion of 2008 updates and modifications to the Agency Human Resource Management Self-Evaluation and Management Plan (The Plan). The Plan has been modified to be an interactive Word document that allows users to input responses that can be saved and stored electronically.

The completion of The Plan is not a mandatory requirement; therefore, it is not necessary to return the completed form to OPM or MPC. However, we believe that The Plan can be a useful tool for your organization to assess human resource activities, identify areas for improvement, and develop strategic plans for effective and compliant human resource management.

Please click on the below link to access The Plan:

[Agency Human Resource Management Self-Evaluation and Management Plan](#)

The document is also available on the OPM website at www.opm.ok.gov under the *Reports and Publications* link.