



**STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT**

"Working for Oklahoma"

OPM 07-14

DATE: March 5, 2007

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., IPMA-CP, Administrator and
Cabinet Secretary of Human Resources and Administration

A handwritten signature in black ink, appearing to read "Oscar B. Jackson, Jr.", positioned to the right of the "FROM:" field.

RE: Instructions for Implementation - Merit Rule 530:10-15-71

The purpose of this memorandum is to provide additional instruction regarding the application of 530:10-15-71 relating to temporary reduction in services due to hazardous weather.

There have been questions posed regarding the responsibilities of an Appointing Authority when an early departure time is announced, and the provision of 530:10-15-71 is invoked. The Office of Personnel Management is providing the following clarification regarding this issue:

- It is within the Appointing Authority's discretion to adopt a later departure time than the designated departure time announced by the Commissioner of Public Safety, for employees staffing non-essential functions in agencies and offices within the seven-county region of the Oklahoma City metropolitan area.

This clarification is intended for future application of this rule.

If you have any questions regarding this matter, please do not hesitate to contact Tom Patt, OPM Director of Compensation, at (405) 522-0422.

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