



# OK Information Services Division

## Education Services

### Minutes



**Title:** Education Technology Advisory Council (ETAC)

<b>DATE</b>	November 15, 2012
<b>TIME</b>	2:00PM – 4:00PM
<b>LOCATION</b>	OMES ISD Main Conference Room 2024
<b>FACILITATOR</b>	Matt Singleton
<b>ATTENDEES</b>	Scott Farmer (Sallisaw), June Gerred (Glenpool), Jason Johnson (Catoosa), Dawn Danker (Yukon), Eric Hileman (OKC), Corey Boggs (Putnam City), Michelle Keylon (Francis Tuttle), Jason Ridenour (Ponca City), Derrel Fincher (OSDE), Brian Berglan (OMES), Kevin Sesock (OMES), Lisa McKim (OMES), Leea Mote (OMES), Lisa Hendrix (OMES), Robert Breisch (CTE)
<b>DID NOT ATTEND</b>	Steve Waldvogels (Mannford), Shelly Wirtz (Guymon)

### TOPICS

1. What is E-TAC?
  - a. E-TAC is a voluntary council of people from Oklahoma schools and districts, Oklahoma Technology Centers, Career and Technology Education, Oklahoma State Department of Education, and Office of Management Enterprise Services; to advise on technology trends, issues and state-wide IT offerings to education affiliates; participate/recommend volunteers for pilot groups for new applications and offerings; and assist with communications to education affiliates about IT related topics.
  - b. The meetings are scheduled quarterly and video conferencing capabilities will be provided for those who cannot travel to OKC for future meetings.
  - c. There will be working groups outside of this Council who meet to discuss specific issues or topics.
2. Oklahoma Universal Services Fund (OUSF)
  - a. D. Fincher, E. Hileman and J. Johnson provided an overview of current challenges with the OUSF allocation model.
  - b. D. Fincher is pulling together a working group to draft recommendations.
3. OpenRange
  - a. M. Singleton discussed the OpenRange initiative and the formation and purpose to establish shared IT services for the benefit of all Oklahoma education institutions.
4. SDE Consolidation
  - a. M. Singleton spoke about the SDE Consolidation, what lessons were learned as part of that process, and what efforts are in progress moving forward.
  - b. The SDE IT Consolidation had a Net Present Value of \$6.8M.



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- c. Oversight Boards were established to monitor and approve projects to ensure projects and initiatives were in the best interest of the agency.
  - d. Metrics were established to monitor service levels to customers, and provide transparency about those services.
  - e. Analysis of IT spending was conducted and certain areas are being targeted for further analysis to determine where efficiencies can be realized and IT costs can be reduced to provide those efficiencies. Approx. \$4.7M net present value is expected from these IT Efficiency projects.
5. Shared IT Contracts
- a. M. Singleton spoke about the available IT contracts that are available to all state government agencies and affiliates. A list of the current contracts is on the website: [cio.ok.gov/procurement/statewide](http://cio.ok.gov/procurement/statewide).
  - b. 25 contracts are currently available, 13 are in conversion and 9 are in the renewal process.
  - c. There are other contracts that are being targeted to be set up by February 1<sup>st</sup>
    - i. Course Management Systems - things like Blackboard, Desire2Learn and the like.
    - ii. Emergency Communications – tools to provide mass communication in emergency situations.
    - iii. Operational Communications – tools to provide mass communications for day-to-day needs.
    - iv. Classroom Integration Services –services for installing/maintaining technology in the classroom.
    - v. Audio Visual Equipment – Reduced pricing for AV equipment and also potentially services to set up and implement.
    - vi. Student Information Systems – reduced pricing for Student Information Systems.
    - vii. ESRI GIS Software – Graphical Information Systems tools.
  - d. There are also several Affiliate Services that are expected to be in pilot by Feb 1<sup>st</sup>
    - i. Pearson Student Information System, Canvas Course Management System, Lost-and-Find Me, Schools.ok.gov, School Bus Inspections
  - e. There are several other ideas that have come up, if there are any other ideas they can be submitted to [matt.singleton@omes.ok.gov](mailto:matt.singleton@omes.ok.gov).
6. Projects - There are several projects that are currently in flight that could relate to Affiliate Services.
- a. Teacher Leader Effectiveness – the plans are currently very tentative for TLE, but the most immediate need is to make the student teacher data linkage to be able to provide a Value Added Model (VAM) for the student growth percentage of the TLE scores. Currently the tentative plan is to do Roster Verification, where the Teacher logs in to confirm their roster for each subject and section is correct, is scheduled to occur in the spring possibly during testing or directly after. This would provide the most accurate information on students in each teacher's class and which students they are responsible for. There were several issues discussed with this timeline such as the new CTB assessments that are being put into place and the Teachers and



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- Staff will not have time to facilitate Roster Verification during this busy time, including clean up the data to ensure the data that is used is mostly free of data errors (such as those that appear on the Data Validation Wizard, in the Wave).
- b. Power School Student Information System – there was a survey conducted on Pearson SIS districts (results are in the presentation). The focus of this project will be districts that are already using Pearson, and reducing those costs.
7. Focus Groups
- a. L. Mote discussed the focus group sessions that is planned for February to discuss and work through some of the issue that occurred with the Consolidated October 1 Report. There will be approx. 5 focus groups around the state to talk about data issues and what can be done to fix the issues, applications issues and what can be enhanced to provide a better user experience, additional training or information needs, etc.

#### ACTION ITEMS

Action Item Description	Responsible Party	Due Date
1. Schedule next meeting	Matt Singleton	12/15/12
2. Set up OUSF Work Team	Derrel Fincher	12/15/12
3. Set up Wave and data work team with Jason Johnson	Leea Mote & Kevin Sesock	12/15/12

#### PARKING LOT ITEMS

- 1. SLDS Project Discussion
- 2. SEDE Project Discussion