

Oklahoma Wireless Information Network

Executive Committee

December 16, 2011

Meeting Minutes

<u>Present</u>	<u>Absent</u>	<u>Member</u>	<u>Organization</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Matt Stillwell	City of Edmond
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lance Terry	City of Norman
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Larry White	City of Owasso
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Don Lynch	City of Shawnee
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Kevin Shoemaker	City of Tulsa
<input type="checkbox"/>	<input checked="" type="checkbox"/>	John Geddie	City of Tulsa
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Will Borden	Oklahoma Department of Public Safety
<input checked="" type="checkbox"/>	<input type="checkbox"/>	James Rinta	Oklahoma Department of Public Safety

Meeting Notes

1. Call to Order
2. Roll Call
3. Motorola Project Update
 - a. ASTRO 25 Digital Controller Complete
 - i. 7.11 Controller Upgrade is scheduled for July 2012
 - b. Muskogee 911 Project Complete
 - c. Chickasha IR Site
 - i. Channel 7 will be turned on December 19th
 - d. Lake Eucha
 - i. Over the Air Intertie with AWIN is operational
 - ii. IR Upgrade is complete and ready to activated
 - e. Cherokee Marshall Service
 - i. Standalone repeater will be installed on GRDA site in the vicinity of Sallisaw
 - f. Troop C Console Project
 - i. Equipment has been ordered
 - ii. DPS is in negotiations for colocation in Muskogee 911 Facility
4. Approval of Minutes, December 9, 2011
5. Review Recommendations from Technical Committee

ENTITY	BACKGROUND	ACTIVITY	PASS/FAIL	NOTES
Temple VFD	<ul style="list-style-type: none">• RECOMMENDATION: Recommend approval of the Temple VFD MOU. Temple VFD has good coverage from	Motion: LT 2 nd : JG	Pass	

ENTITY	BACKGROUND	ACTIVITY	PASS/FAIL	NOTES
	the Walters site.			
All: Local PSDM Policy	<ul style="list-style-type: none"> <li data-bbox="381 296 812 541"> <p>History:</p> <p>In the beginning, there were not many agencies on the system. It was possible to create regional Public Safety Dispatch Mains with only the largest agencies.</p> <li data-bbox="381 573 812 1119"> <p>Problem:</p> <p>Since that time, hundred of agencies have come on the system. Regional PSDM's (RPSDM's) only allow for sixteen (16) agencies per discipline in a region which leaves out all of the small departments and does not allow for future growth.</p> <p>When agencies four (4) counties away have your main talk-groups, they are encouraged to "listen-in" and cause loading issues on smaller sites.</p> <li data-bbox="381 1150 812 1675"> <p>Proposed Solution:</p> <p>As the system grows, the Governance Board should create "Local PSDMs" (LPDSMs) centered around large PSAP's with wireline consoles. This will serve as an option to the basic programming of the current Regional PDSM. Some suggested areas for LPDSM's include Muskogee, Norman, Shawnee and Edmond. The regional PDSM's would stay in place for agencies outside the "large PSAP zone."</p> <li data-bbox="381 1707 812 1873"> <p>PSDM - Public Safety Dispatch Mains</p> <p>Talkgroups in any PSDM shall only be the primary agency talkgroups. Tactical talk-groups</p> 	Motion: LT 2 nd : JG	Pass	

ENTITY	BACKGROUND	ACTIVITY	PASS/FAIL	NOTES
	<p>are not allowed in PDSM's. All agencies should agree to have their main dispatch talkgroup included in the local PDSM (LPDSM)...or should not be included in the PDSM.</p> <ul style="list-style-type: none"> Large PSAP Centered Zone <p>PSAP (Public Safety Answering Point) Centered Zones are centered around PSAP's which are always active - staffed full time.</p> <p>The PSAP must have wireline or IP consoles and be able (and willing) to create talk-group patches). PASAP Centered Zones should not be created around PSAPs without a wireline or IP console.</p> <p>The larger agencies with the most agency wireline consoles will be listed at the top of the Zones in any PSDM. For example, OHP will be listed at the top of Zone 3 in all templates because they have the most consoles agency-wide.</p> <p>Under this policy, the SMA's and RMAs would remain the same. This would allow for new "local" PSDMs to be created only with Governance Board approval. The largest agencies in the area would be listed first in the local PSDM... The TAB will work with each recommended LOCAL PDSM zone to determine which agencies will be included. Those recommendations will come back to the Governance Board for approval before they are programmed into radios. Under this policy, adding new sites should generate "local PDSM's" where expansion may be planned for future agencies to join the system. Talk-groups</p>			

ENTITY	BACKGROUND	ACTIVITY	PASS/FAIL	NOTES
	<p>should be pre-assigned to the local PSDM (LPDSM's) so that every radio is already programmed when the agency eventually comes on the system... This is consistent with the way Regional PSDM's (RPSDM's) were created.</p> <ul style="list-style-type: none"> RECOMMENDATION: Creation of "LOCAL Public Safety Dispatch Main's" (LPSDMs for short.) 			
Advanced System Key	<ul style="list-style-type: none"> RECOMMENDATION: The following rules have been recommended for the use of the Advanced System Key on the OKWIN System: Rule 1: Every llicense holder (See Definitions) shall have full ASK. Rule 2: ASK should expire no more than 400 days, to allow a "grace period." Rule 3: The power to create codeplugs shall rest with the License holders. Others with ASK will only be able to clone, tune, change user preferences and add/change conventional channels. Rule 4: The Vendor or Technician with ASK must agree to the terms.(to be defined) Rule 5: The Vendor shall submit a monthly report of which radios were 	Motion: LT 2 nd : MS	Tabled	This item was tabled. Suggestions are going to be submitted to the tech committee for review on January 6 th .

ENTITY	BACKGROUND	ACTIVITY	PASS/FAIL	NOTES
	<p>touched/tuned with the ASK. (Could possibly be moved to the section about TERMS.)</p> <p>Definitions:</p> <p>License Holder – Entity who holds a valid FCC license for frequencies being used on the system.</p> <p>Stake Holders - Entities who have a stake in the system by providing infrastructure (Indian Tribes, Utilities, etc...) but they do not hold FCC licenses used on the system and will not incur damages by system mis-use.</p> <p>Vendor - A non-license holder who employs technicians to perform work on equipment which is part of the OKWIN radio system. Vendors cannot be stake holders.</p> <p>Technician - A person who performs work on equipment which is part of the OKWIN radio system. This person has first hand access to currently certified service monitor.</p> <p>Subscriber - radios which have been assigned IDs for use on the OKWIN radio system.</p> <p>Advanced System KEY (ASK) - hardware key used to provide access security to a radios programming.</p>			
<p>Cherokee Nation Marshall Service</p>	<ul style="list-style-type: none"> Recommendation: <p>Approve two talkgroups available on the following sites:</p> <p>Muskogee P25 Tahlequah P25 Gore P25 Okmulgee (Site 13) Vinita (Site 15) Miami (Site 17) Coweta (Site 31)</p>	<p>Motion: LT 2nd: JG</p>	<p>Pass</p>	

ENTITY	BACKGROUND	ACTIVITY	PASS/FAIL	NOTES
	<ul style="list-style-type: none"> • Rationale: Both Big Cabin and Pryor sites only have five (5) channels and are already experiencing busies monthly. Capacity must be expanded before additional talk groups can be added to the Big Cabin or Pryor sites 			

6. Upcoming Meetings
 - a. Executive Committee:
 - i. January 13, 2012
 - b. Technical Committee:
 - i. January 20, 2012
7. Adjournment

Additional Information

1. www.publicsafetytools.info is available to check the status of Narrowband licenses in VHF and UHF