

Oklahoma Wireless Information Network

Executive/Technical Committee

August 19, 2011

Meeting Minutes

| <u>Present</u> | <u>Absent</u> | <u>Member</u> | <u>Organization</u> |
|-------------------------------------|-------------------------------------|----------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Matt Stillwell | City of Edmond |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Lance Terry | City of Norman |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Scott Walsh | City of Norman |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Larry White | City of Owasso |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Don Lynch | City of Shawnee |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Danny Dillon | City of Shawnee |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Kevin Shoemaker | City of Tulsa |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | John Geddie | City of Tulsa |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Will Borden | Oklahoma Department of Public Safety |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | James Rinta | Oklahoma Department of Public Safety |

Guests

Cameron Beck (DEA)
Rob Ryan (DEA)
Stan Shook (Motorola)

Meeting Notes

1. Call to Order
2. Roll Call
3. Motorola Projects Update
 - a. ASTRO P25 Master Site
 - i. Migration from SmartZone 4.1 to ASTRO 7.X completed 04/08/11
 - ii. ATP complete and System Acceptance Completed granted on 06/30/11
 - iii. Motorola is following up on a few punch list items and is working on final documentation
 - iv. Project closeout has been delayed due to recent changes in engineering resources and pending project change order
 - b. Muskogee Corridor P25 Sites
 - i. Muskogee Simulcast Cell, Tahlequah and Gore sites were fully functional as of 03/25/11
 - ii. ATP completed on 05/26/11
 - iii. System manual is complete and final acceptance was granted on 07/28/11
 - c. Muskogee 911 Authority Subscriber Project

- i. Scope includes 8 MCC7500 consoles, 500 subscribers from 13 individual police, fire and EMS entities
 - ii. Subscribers were deployed and operational on 07/05/11
 - iii. 911 center became operational on 07/26/11
 - iv. Motorola is following up on a few punch list items
 - d. Grady County Sheriff
 - i. All subscribers were deployed and operational by 06/16/11
 - ii. ATP was completed on 08/03/11
 - iii. System Acceptance is expected in August
 - iv. Final documentation is in process
 - e. Chickasha Channel Upgrade
 - i. Hardware has been installed
 - ii. FCC license is still pending
 - iii. Site will be optimized and operational upon receiving FCC license
 - f. Chickasaw Nation Winstar 800 MHz Site
 - i. Kick off meeting took place on July 11
 - ii. Tower Analysis has been completed
 - iii. Civil work is now scheduled to begin on 09/07/11
- 4. Approval of Minutes, July 22, 2011
- 5. Review Recommendations from Technical Committee

| ENTITY | BACKGROUND | ACTIVITY | PASS/FAIL | NOTES |
|--|--|------------------------------------|-----------|--|
| Broken Arrow | <ul style="list-style-type: none"> REQUEST: Broken Arrow is requesting access to OKWIN RECOMMENDATION: Approve Broken Arrow's MOU | Motion: SW 2 nd : DD | Pass | |
| Broken Arrow | <ul style="list-style-type: none"> REQUEST: Broken Arrow is requesting two talk-groups for inter-system testing. RECOMMENDATION: Approve Broken Arrow Talk-group request | Motion: SW 2 nd : DD | Pass | |
| Stillwater Emergency Management | <ul style="list-style-type: none"> REQUEST: Stillwater EM is requesting one talk group for operations. RECOMMENDATION: Approve Stillwater EM's request | Motion: SW 2 nd : DL | Pass | |
| Byars VFD, Rosedale VFD and Wayne VFD | <ul style="list-style-type: none"> REQUEST: Request individual dispatch talk groups for Byars VFD, Rosedale VFD, Wayne VFD and Wayne PD RECOMMENDATION: Approve | Motion: LT 2 nd : JR | Pass | Goldsby talk group was approved by Executive committee on 08/05/11 |

| ENTITY | BACKGROUND | ACTIVITY | PASS/FAIL | NOTES |
|---|--|------------------------------------|-----------|--|
| | one (1) new analog talkgroup for Byars VFD, one (1) new analog talkgroup for Rosedale VFD, assign one (1) existing McClain County fire ground talk group to Wayne VFD resulting in four (4) primary talk groups for Byars VFD, Rosedale VFD, Wayne VFD and Goldsby VFD and two (2) McClain County Fire Ground talk groups for interoperability. Goldsby talkgroup would be active on Norman simulcast only. Byars, Rosedale and Wayne talk groups will be active on Lexington site only. The two (2) McClain County Fire Ground talk groups will be active on the Lexington and Chickasha Sites. | | | |
| DEA | <ul style="list-style-type: none"> REQUEST: DEA is requesting four (4) regionalized talk groups. RECOMMENDATION: Approve four (4) talk groups. Three (3) regional talk groups will be activated for NE, Central and SW operations. The fourth talk group will be statewide and will initially be turned off. | Motion: LT 2 nd : SW | Pass | James Rinta will identify the applicable sites for DEA's regional talk groups. |
| Chickasaw Nation Lighthorse Police | <ul style="list-style-type: none"> REQUEST: Lighthorse Police has two talk-groups (LH1 and LH2). These talk groups are allowed on the following sites: Ardmore, Thackerville, Lexington, Chickasha, Arbuckle, Ada, Tishomingo and Norman. They would like to change the LH1 talkgroup to be allowed at all sites. RECOMMENDATION: Deny request in lieu of James Rinta working with the Lighthorse Police to determine which sites are currently active and which sites need to be active. | Motion: 2 nd : | Fail | |
| Chickasaw Nation Lighthorse Police | <ul style="list-style-type: none"> RECOMMEND: Lighthorse Police would like to add a third talk-group (LH3) with access to the following sites just like LH2: Ardmore, Thackerville, | Motion: DL 2 nd : SW | Pass | |

| ENTITY | BACKGROUND | ACTIVITY | PASS/FAIL | NOTES |
|--------|---|----------|-----------|-------|
| | Lexington, Chickasha, Arbuckle, Ada, Tishomingo and Norman. | | | |

6. General Discussion and New Business

a. REMA Talkgroup Update (Don Lynch)

- i. OEMA expressed concern that the proposed REMA talk group proposal is geographically to large
- ii. OEMA suggested a countywide talk group
 - 1. Capacity would be an issue
- iii. Don Lynch is working on a new REMA talk group proposal.

b. APX 6000 Certification (Tabled)

c. Advanced System Key (Tabled)

7. Upcoming Meetings

a. Executive Committee:

- i. September 2, 2011
- ii. September 16, 2011
- iii. September 30, 2011

b. Technical Committee:

- i. August 26, 2011
- ii. September 9, 2011
- iii. September 23, 2011

8. Adjournment

Additional Information

- 1. www.publicsafetytools.info is available to check the status of Narrowband licenses in VHF and UHF