

Oklahoma Wireless Information Network

Executive Committee

August 5, 2011

Meeting Minutes

<u>Present</u>	<u>Absent</u>	<u>Member</u>	<u>Organization</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Matt Stillwell	City of Edmond
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lance Terry	City of Norman
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Larry White	City of Owasso
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Don Lynch	City of Shawnee
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kevin Shoemaker	City of Tulsa
<input type="checkbox"/>	<input checked="" type="checkbox"/>	John Geddie	City of Tulsa
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Will Borden	Oklahoma Department of Public Safety
<input checked="" type="checkbox"/>	<input type="checkbox"/>	James Rinta	Oklahoma Department of Public Safety

Meeting Notes

1. Call to Order
2. Roll Call
3. Approval of Minutes, July 22, 2011
4. Review Recommendations from Technical Committee

ENTITY	BACKGROUND	ACTIVITY	PASS/FAIL	NOTES
Goldsby	<ul style="list-style-type: none"> • RECOMMEND: Approval of one (1) primary talkgroup for the Goldsby Volunteer Fire Department • Reasons: Goldsby interoperates with other OKWIN users when responding to incidents on I-35. This talkgroup would improve interoperability. 	Motion: LT 2 nd : DL	Pass	
Rosedale VFD	<ul style="list-style-type: none"> • RECOMMEND: Tabling talkgroup template approval until more information is available 		Tabled	James Rinta will follow up and present findings on August 19 th .
Byars VFD	<ul style="list-style-type: none"> • RECOMMEND: Tabling talkgroup template approval until more information is available 		Tabled	James Rinta will follow up and present findings on August 19 th .
Wayne VFD/PD	<ul style="list-style-type: none"> • RECOMMEND: Tabling talkgroup template approval until more information is available 		Tabled	James Rinta will follow up and present findings on August 19 th .

5. General Discussion and New Business
 - a. DPS Update
 - i. Effective August 1, Will Borden assumed responsibility for Communications and Electronic Services Division
 - b. User Committee
 - i. Independent OKWIN User Committee needs to be established
 - ii. User Committee would
 1. Provide a mechanism to facilitate two way input between OKWIN Infrastructure Owners and End Users
 2. Give End Users opportunity to cross train and network with other end users
6. Upcoming Meetings
 - a. Executive/Technical Committee:
 - i. August 19, 2011
 - b. Executive Committee:
 - i. September 2, 2011
 - ii. September 16, 2011
 - c. Technical Committee:
 - i. August 26, 2011
 - ii. September 9, 2011
 - iii. September 23, 2011
7. Adjournment

Action Items

1. James Rinta is going to follow up with Purcell, Rosedale and Wayne to confirm talkgroup template requirements and will report on August 19th.
2. Don Lynch will report the OEMA Technical and Process Committee's recommendations upon reviewing the proposed five (5) Central REMA talk-groups on August 19th.

Additional Information

1. Dave Herdman is retiring from Motorola effective August 5, 2011
2. www.publicsafetytools.info is available to check the status of Narrowband licenses in VHF and UHF
3. A combined face to face meeting between the Executive Committee and the Technical Committee will take place at the Oklahoma Turnpike Authority ("OTA") Maintenance Facility in Stroud at 9:30 AM on August 19th.
 - a. Please submit agenda items in advance
 - b. Directions:
 - i. Turner Turnpike to Stroud Exit
 - ii. Upon passing thru the gate, immediately turn left and park in front of OTA maintenance building
 - iii. Meeting will take place in the break room.