

MPC Training Evaluation Report

The following report summarizes the evaluation responses for the following training course:

Course Title: **Investigative Report Writing**
 Agency/Location: Oklahoma City Waterford Marriott
 Instructor: **Judge Lloyd Vasquez & Tom Patt**
 Date: 5/21/2009
 Evaluations/Participants: 32/53

Participants were asked to select their level of agreement with each statement below. (The survey instrument is available at <http://www.ok.gov/okmpc/News/Surveys.htm>). The cumulative total responses are in each corresponding category. Also, each agreement category is scored 1 through 4 and the overall average score for each question is noted. The total overall average for all questions and all respondents was **3.38**, which suggests a favourable evaluation of the course.

| Statement: | Strongly Disagree | Disagree | Agree | Strongly Agree | Average |
|---------------------------------------------------------------|-------------------|----------|-------|----------------|---------|
| 1. This course was useful to me in my role. | 0 | 2 | 17 | 13 | 3.34 |
| 2. The material was clear and understandable. | 0 | 0 | 19 | 13 | 3.41 |
| 3. The length of the course was adequate. | 0 | 1 | 23 | 8 | 3.22 |
| 4. I would recommend this training to others. | 0 | 3 | 16 | 13 | 3.31 |
| 5. I feel better informed about my role. | 0 | 2 | 21 | 9 | 3.22 |
| 6. The exercises were helpful and relevant. | 0 | 1 | 21 | 10 | 3.28 |
| 7. The presentation style(s) made the class more interesting. | 0 | 1 | 18 | 13 | 3.38 |
| 8. The trainer(s) were well prepared. | 0 | 0 | 14 | 18 | 3.56 |
| 9. The trainer(s) were knowledgeable. | 0 | 0 | 11 | 21 | 3.66 |
| 10. The trainer(s) allowed enough time for discussion. | 0 | 0 | 14 | 18 | 3.56 |
| 11. The conference facility met my needs. | 0 | 0 | 171 | 69 | 3.29 |

Participants included the following additional comments (unedited):

- This was an excellent training. I would strongly recommended this training to others.
- I was very mucyh appreciate having Jack perform EEO training. He keeps me up to date and ensures me that I am doing things right. Please continue with him.
- The only reason some categories were marked low was because I felt the exercises would have been more effective had the judge provided samples of what he though was a good report. I recognize there are many different ways to present an investigation, but I think that could have been demonstrated by the presentation of several different styles of reports.
- none
- Regarding the facility, the parking could have been better but, overall, this was a very good, comfortable site for this training. I thoroughly enjoyed the meal. Regarding the training, both presenters were prepared and knowledgeable, and answered questions in a clear, concise and

professional manner. The subject matters were interesting and a very good review of information we need to need to be cognizant of on a regular basis.

-This was an informative workshop that brought a trainer with valuable experience to share.

The facility – perhaps a little cool at times, was great (much better than last year). The acoustics were great & the media provided a great way to share. Excellen job!

-1. The facility was very nice and conducive to the learning process 2. Lunch was GREAT! 3.

The lighting was a little problematic for reading the handouts while the project was on. Not a big deal since usually the slides were what was on the projector anyway. Overall, GOOD JOB.

-I believe the course delivered an incredible amount of pertinent and useful information that I will use a daily basis. Great course and I will definitely recommend to others.

-As usual the speaker, Judge Vasquez was wonderful, dynamic, knowledgeable and informative. The writing exercises were very helpful, I prefer hands on training such as this. I know he was trying to be non critical during review but I would have liked to see more detailed information regarding the proper way to write the report, it seemed vague. The update on case law was very informative. Tom's presentation was very helpful and informative not to mention timely.

-The course was good for discrimination investigators. Since I am not such an Investigator, it didn't very well help me with my particular role.

-I would have like to see a more in depth training to be offered.

-Thank you!

-It was a good class and I enjoyed the interaction.

-Enjoyed it very much. Judge Vasquez is very knowledgeable and patient to answer questions. This is only my second workshop with him and I look forward to more. Thank you

-I like the addition of the Part II on Fuloughs, Voluntary Demotions etc.