



MERIT PROTECTION COMMISSION



RECRUITMENT ANNOUNCEMENT for EXECUTIVE DIRECTOR

Opening Date:	June 18, 2014	Closing Date:	July 25, 2014
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The Oklahoma Merit Protection Commission is seeking a qualified person for the position of Executive Director. The person selected for this position will be a state officer with statutory duties of implementing the provisions of the Oklahoma Personnel Act, the Merit System of Personnel Administrative Rules, and other statutes. The Executive Director administers the design, implementation, and enforcement of the state employment dispute resolution system, including management of investigative and administrative court functions.

The Executive Director is the appointing authority for the Oklahoma Merit Protection Commission. The Executive Director is responsible for the employment of the Commission staff, including Administrative Law Judges. The Executive Director is responsible for the management of the agency, to include ensuring that budgetary, payroll, purchasing, and personnel matters comply with statutory requirements.

Required Education, Training and Experience

Bachelor's degree required with practical knowledge of state government operations; knowledge of human resources functions and employment law; and significant management or supervisory experience in public personnel or public sector employment law.

Applicant requirements

Applicants for this position must provide a resume, cover letter, names and contact information for three references. These documents should be submitted through the MPC website or submit by email to employment@mpc.ok.gov no later than March 4, 2014.

Salary range is \$65,000 to \$80,000 per year.

This position requires a criminal background check.

The State of Oklahoma is an Equal Employment Opportunity Employer.