

NOW YOU ARE READY TO UPLOAD TO OKLAHOMA'S REEL-SCOUT DATABASE

THE NEXT FEW PAGES WILL GIVE YOU A BRIEF EXPLANATION OF HOW TO NAVIGATE AND CREATE LOCATIONS ON OKLAHOMA'S REEL-SCOUT DATABASE.

PLEASE TAKE SOME TIME TO LOOK THROUGH THIS HAND BOOK AS YOU CONSIDER YOUR LOCATION FOR UPLOAD.

AS ALWAYS, THE OKLAHOMA FILM & MUSIC OFFICE THANKS YOU FOR YOUR TIME. WE ARE HERE TO HELP YOU PROMOTE YOUR COMMUNITY AND THIS GREAT STATE, SO PLEASE LET US KNOW IF YOU HAVE ANY QUESTIONS.

THE OKLAHOMA FILM & MUSIC
OFFICE
120 N ROBINSON, SUITE 600
OKLAHOMA CITY, OK 73102
405.230.8440



OKLAHOMA FILM & MUSIC OFFICE

Login

username *

password *

[forgot your password?](#)

THE OFFICE WILL ASSIGN YOU A PERSONAL USERNAME AND PASSWORD (REMEMBER THIS INFORMATION IS CONFIDENTIAL)

Don't have a Reel-Scout™ account?
Click the email link below and request access from the Film Office or click www.reel-scout.com for more information.

New Users:
Please enter in your user name and password provided by the Film Office. If you have any problems accessing the system, email support@reel-scout.com.
Unauthorized access is prohibited.

AFTER ENTERING YOUR USERNAME AND PASSWORD, YOU MAY PROCEED BY SELECTING *LOGIN*

Oklahoma Film & Music Office
Jill Simpson, Director
Julie Porter, Deputy Director
120 N. Robinson Ave., Suite 600
Oklahoma City, OK 73102

(405)230-8440 In-State • (800)766-3456 Toll-free • (405)230-8640 Fax

AFTER SELECTING *LOGIN*

OKLAHOMA FILM & MUSIC OFFICE

Welcome, **YOUR USERNAME**
package: none selected

[location](#) | [contact](#) | [project](#) | [admin](#) | [help](#)

[browse](#) | [search](#) | [add](#) | [stats](#) | [export](#)

Browse Locations

narrow results by
category

subcategory

sort results by [location name](#) | [file opened date](#) | [last modified date](#)

TO NARROW YOUR SEARCH SIMPLY HIT THE *LOCATION* TAB

ON THIS PAGE, YOU CAN BROWSE EXISTING LOCATIONS BY CATEGORY, SUBCATEGORY AND/OR COUNTY.

#|A|B|C|D|E|F|G|H|I|J|K|L|M|N|O|P|Q|R|S|T|U|V|W|X|Y|Z|All|
[prev](#) | [next](#)

viewing 1 to 5 of 661 | [view all](#)



1400 Home
LONE WOLF, KIOWA, OK (SOUTHWEST/GREAT PLAINS COUNTRY)
HOUSES / HOUSING - Farmhouses / Rural Houses



1410 Home
LONE WOLF, KIOWA, OK (SOUTHWEST/GREAT PLAINS COUNTRY)
HOUSES / HOUSING - Farmhouses / Rural Houses
Johnson, Jim

AFTER SELECTING THE *LOCATION* TAB

OKLAHOMA FILM & MUSIC OFFICE

Welcome, Chris | logout
package: none selected

location contact project admin help

browse | search | add | stats | export

Search Locations

A "FREE-FORM SEARCH" WILL SEARCH THE DATABASE FOR MATCHING KEYWORDS

Advanced Search

available categories (search categories)

- AIRPORTS - Helipads
- AUDITORIUMS / THEATERS - [General]
- AUDITORIUMS / THEATERS - Amphitheaters
- AUDITORIUMS / THEATERS - Auditoriums / Arenas
- AUDITORIUMS / THEATERS - Ballrooms
- AUDITORIUMS / THEATERS - Concert Halls / Stages
- AUDITORIUMS / THEATERS - Convention Centers
- AUDITORIUMS / THEATERS - Drive-Ins
- AUDITORIUMS / THEATERS - Movie Theaters
- AUDITORIUMS / THEATERS - Outdoor / Pavilions

selected categories

AUDITORIUMS / THEATERS - Auditoriums / Arenas

location name location id# photo id#

address

region county city/town

within of ZIP code

style keyword

last scouted for last scouted by filmography

last modified by from to

group

sort by location name region category last modified date
photos all locations only locations with photos only approved locations
approved all locations only approved locations unapproved locations

ON THIS PAGE YOU HAVE THE ABILITY TO SET SEVERAL DIFFERENT PARAMETERS TO FIND THE LOCATION YOU ARE LOOKING FOR

WHEN YOU HAVE FINISHED SELECT THE *SEARCH* BUTTON TO DISPLAY YOUR RESULTS

AFTER CONDUCTING A SEARCH FOR INDUSTRIAL LOCATIONS AND SELECTING *SEARCH*

OKLAHOMA FILM & MUSIC OFFICE

Welcome, Chris | logout
package: none selected

location contact project admin help

browse | search | add | stats | export

Browse Locations

narrow results by

category

subcategory

county

INDUSTRIAL

[General]

all

sort results by location name | file opened date | last modified date

#|A|B|C|D|E|F|G|H|I|J|K|L|M|N|O|P|Q|R|S|T|U|V|W|X|Y|Z|All|
prev | next

viewing 1 to 5 of 8 | view all

INDUSTRIAL



Aleris International
SAPULPA, CREEK, OK (NORTHEAST/FRONTIER COUNTRY)
INDUSTRIAL - Manufacturing Facilities / Plants



Cushing Oil Refinery
CUSHING, PAYNE, OK (CENTRAL/FRONTIER COUNTRY)
INDUSTRIAL - Oil Refineries / Derricks



Empty Building on Eufaula
NORMAN, CLEVELAND, OK (CENTRAL/FRONTIER COUNTRY)
INDUSTRIAL - Abandoned Lots & Structures

BY SELECTING A LOCATION TITLE YOU WILL OPEN THAT LOCATION'S INFORMATION AND PHOTOS (DISPLAYED BELOW)

OKLAHOMA FILM & MUSIC OFFICE

Welcome, Chris | logout
package: none selected

location contact project admin help

browse | search | add | stats | export

0 location results

Name - Aleris International

10007 St
SAPULPA, OK 74066

PROVINCE: CREEK
REGION: NORTHEAST/GREEN CARPET
COUNTRY: FRONTIER COUNTRY
location id: 10007366



Sapulpa, OK

44° F
Sunny

Hour-by-hour | 10-day

Enter city or U.S. zip

Map data ©2009 Maponics, Tele Atlas - TeleAtlas

view larger google map

print friendly

print friendly (all)

for internal use only

edit

delete

photos:



photo ID #:1080936
medium | large



photo ID #:1085299
medium | large



photo ID #:1085300
medium | large



photo ID #:1085301
medium | large



photo ID #:1085302
medium | large

AT THIS POINT, IF YOU HAVE NOT FOUND THE LOCATION YOU WANT TO UPLOAD, IT SAFE TO SAY THAT YOURS IS THE FIRST ATTEMPT TO DO SO...

CONGRATULATIONS! YOU ARE CLEAR TO UPLOAD TO OKLAHOMA'S LOCATIONS DATABASE

TO ADD A LOCATION FROM ANY PAGE SELECT LOCATION, THEN ADD

Welcome, Chris | [logout](#)
package: none selected

Add Location

[location detail](#) | [contacts](#) | [photos](#)

location name * AKA name

address

validate address

city/town * county region state zip

select...

phone fax website email

search category

available categories

- ACCOMMODATIONS - [General]
- ACCOMMODATIONS - Bed & Breakfasts / Inns
- ACCOMMODATIONS - Cabins
- ACCOMMODATIONS - Hotels
- ACCOMMODATIONS - Motels
- ACCOMMODATIONS - Motor Courts
- ACCOMMODATIONS - Resorts
- AGRICULTURE - [General]
- AGRICULTURE - Agricultural Research Stations
- AGRICULTURE - Barns

selected categories *

general notes usage restriction

floors

permit no yes (no choice) type permit info link

fees no yes (no choice) amount

ownership city/town state federal non profit private corporate other (no choice)

filmography

GPS

source x coordinate y coordinate

last scouted by last scouted for last scouted date

group

approved

[next](#) [done](#)

AFTER TAKING STEPS TO ADD A NEW LOCATION, YOU WILL BE BROUGHT TO THIS PAGE.

THERE ARE THREE REQUIRED FIELDS TO ADD ANY LOCATION, BUT THE OFFICE APPRECIATES ANY AND ALL INFORMATION ABOUT A GIVEN LOCATION

REMEMBER THE FILM OFFICE REQUIRES THAT ALL LOCATIONS HAVE DETAILED ADDRESSES OR GPS COORDINATES, AS WELL AS OWNERSHIP INFORMATION

AFTER COMPLETING THIS PAGE PLEASE SELECT *NEXT*

AFTER SELECTING NEXT YOU WILL BE TAKEN TO THE CONTACTS TAB

Welcome, Chris | logout
package: none selected

location | contact | project | admin | help
browse | search | add | stats | export

Add Contact - test location

location detail | **contacts** | photos

Lookup Contact

last name first name

Add New Contact

last name * first name *

title organization

address

city/town state/prov.

ZIP/postal code country

mobile phone fax

home phone pager

email 1 email 2

website

film friendly?
 check for confidential field

notes

ON THIS PAGE, YOU WILL INPUT THE CONTACT INFO THAT CORRESPONDS TO THE IMAGES YOU ARE UPLOADING. REMEMBER THAT LOCATIONS MUST AT LEAST HAVE OWNERSHIP INFORMATION

contact types

- ADVERTISING AGENCIES - [General]
- ADVERTISING AGENCIES - In-State
- ADVERTISING AGENCIES - Out-of-State
- COMMUNICATIONS - [General]
- COMMUNICATIONS - Annual Newsletter
- COMMUNICATIONS - Call Sheet
- DIRECTORS - [General]
- DIRECTORS - Commercial Work
- DIRECTORS - In-State
- DIRECTORS - Out-of-State

selected types

group
All

active contact

add

next done

AFTER ENTERING CONTACT INFORMATION, SELECT THE *NEXT* BUTTON ONCE MORE TO GO TO THE PHOTOS TAB SHOWN HERE

Welcome, Chris | logout
package: none selected

location | contact | project | admin | help
browse | search | add | stats | export

Add/Edit Photos - test location

location detail | **contacts** | photos

date taken *
03/02/2009

photo credit

photo notes

browse for images | upload | clear list

switch to Basic Uploader

AFTER SELECTING NEXT YOU WILL BE TAKEN TO THE PHOTOS TAB

Welcome, Chris | [logout](#)
package: none selected

[location](#) | [contact](#) | [project](#) | [admin](#) | [help](#)

[browse](#) | [search](#) | [add](#) | [stats](#) | [export](#)

Add/Edit Photos - test location

[location detail](#) | [contacts](#) | [photos](#)

date taken *

03/02/2009

photo credit

photo notes

[browse for images](#) 

[upload](#) 

[clear list](#) 

[switch to Basic Uploader](#)

DURING THIS FINAL STAGE OF THE REEL-SCOUT UPLOAD PROCESS YOU WILL UPLOAD THE PHOTOS YOU HAVE TAKEN

TO UPLOAD IMAGES SELECT THE *BROWSE FOR IMAGES* BUTTON AND A BROWSER WILL POP-UP SIMPLY FIND AND SELECT THE IMAGES YOU WISH TO UPLOAD

done 

Welcome, Chris | [logout](#)
package: none selected

[location](#) | [contact](#) | [project](#) | [admin](#) | [help](#)

[browse](#) | [search](#) | [add](#) | [stats](#) | [export](#)

Add/Edit Photos - test location

[location detail](#) | [contacts](#) | [photos](#)

date taken *

03/02/2009

photo credit

photo notes

filename	size (bytes)	upload progress
OF&MO deadCenter reception June 08 001 (10).jpg	1059171	
OF&MO deadCenter reception June 08 001 (2).jpg	820053	
OF&MO deadCenter reception June 08 001 (5).jpg	111111	
OF&MO deadCenter reception June 08 001 (3).jpg	861861	
OF&MO deadCenter reception June 08 001 (1).jpg	810148	
OF&MO deadCenter reception June 08 001 (8).jpg	106111	
OF&MO deadCenter reception June 08 001 (9).jpg	126238	

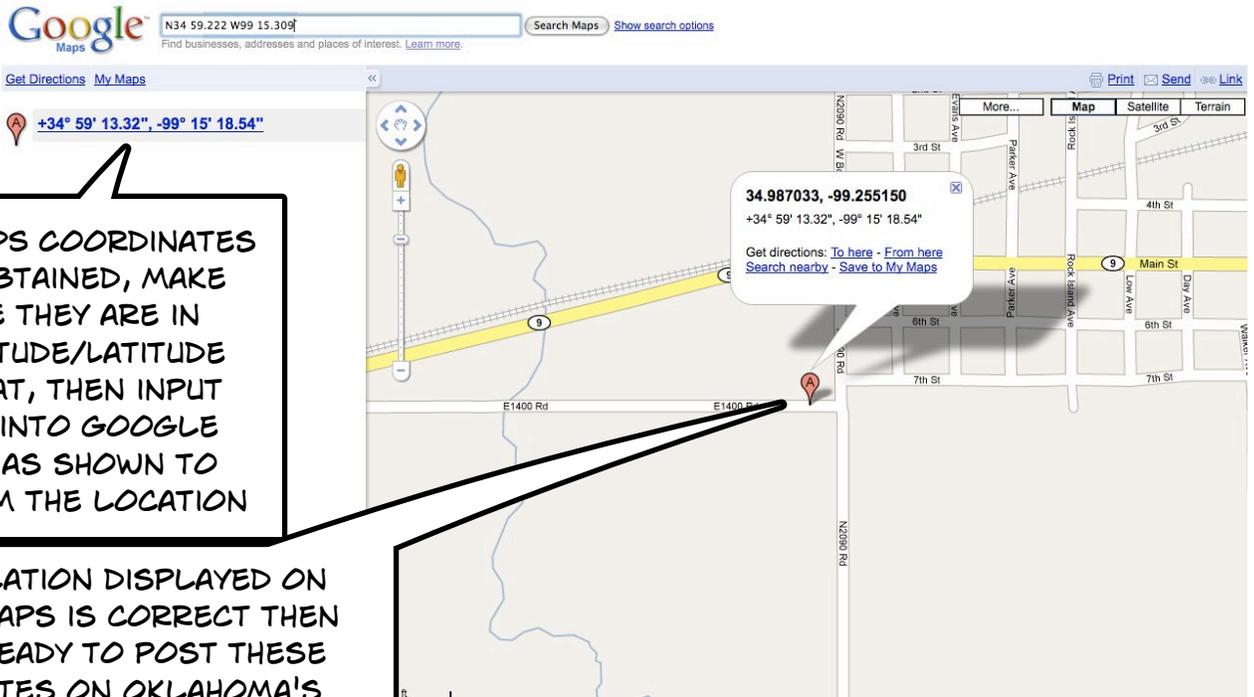
[browse for images](#) 

[upload](#) 

[clear list](#) 

AFTER SELECTING YOUR IMAGES, YOU WILL SEE THEM APPEAR ON THE PHOTOS TAB. AT THIS POINT, JUST SELECT *UPLOAD* AND WAIT FOR THEM TO COMPLETE THE UPLOAD PROCESS

PROTOCOL FOR INPUTTING GPS COORDINATES



ONCE GPS COORDINATES ARE OBTAINED, MAKE SURE THEY ARE IN LONGITUDE/LATITUDE FORMAT, THEN INPUT THEM INTO GOOGLE MAPS AS SHOWN TO CONFIRM THE LOCATION

IF THE LOCATION DISPLAYED ON GOOGLE MAPS IS CORRECT THEN YOU ARE READY TO POST THESE COORDINATES ON OKLAHOMA'S LOCATIONS DATABASE

WHEN YOU ARE UPLOADING YOUR LOCATION TO REEL-SCOUT, YOU WILL ENTER THE GPS INFORMATION UNDER THE *LOCATION DETAIL* TAB DURING THE FIRST PART OF THE UPLOAD PROCESS

ON THE BOTTOM HALF OF THE PAGE YOU WILL ENTER THE GPS INFORMATION UNDER THE GPS SECTION

UNDER SOURCE: LON/LAT
X COORDINATE: WEST COORDINATES
Y COORDINATES: NORTH COORDINATES

FINALLY COORDINATES SHOULD MATCH THE ACCEPTABLE GOOGLE MAPS FORMAT
EXAMPLE:
N34 59.222
W99 15.309

GPS source x coordinate y coordinate

last scouted by last scouted for

group
All

cancel next done

