



## Oklahoma Film Enhancement Final Rebate Application | Form E

Oklahoma Film Enhancement Rebate Statutes: Title 68, Chapter 1, Article 36A - Complete with Canada Film Act, Section 3623 and Section 3624

**INSTRUCTIONS: Form E** must be submitted, along with other required documents listed in Section 3E of the Oklahoma Film Enhancement Guidelines & Instructions for Application, to the approved Third Party CPA Reviewer no more than 90 days after the payment of all Oklahoma expenditures. Incomplete applications will not be accepted.

I. GENERAL INFORMATION			
1. Name of Conditionally Prequalified Applicant/Production Company		2. Application Date	3. Federal Tax ID Number
4. Name of Owner	Address	City	State Zip Code
Telephone Number	Alternate Telephone Number		Email Address
5. Applicant Type <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Other			
6. Address of Oklahoma Office (If applicable)		City	State Zip Code
7. Project Title		8. Distribution in place? (If YES, list distributor)	
9. Rebate Assignee*	Name	Company	Telephone Number
E-Mail Address	Address	City	State Zip Code
10. Check ONE of the following which describes this production:			
		<input type="checkbox"/> Motion Picture	<input type="checkbox"/> Documentary
<input type="checkbox"/> Television Season	<input type="checkbox"/> Television Mini-Series	<input type="checkbox"/> Television Episode	<input type="checkbox"/> Music Video
<input type="checkbox"/> Commercial (National)			
II. PRODUCTION CONTACTS			
1. Producer	Name	Telephone Number	E-Mail Address
2. Production Supervisor	Name	Telephone Number	E-Mail Address
3. Production Manager	Name	Telephone Number	E-Mail Address
4. Legal Counsel	Name	Name of Company	Telephone Number
E-Mail Address	Address	City	State Zip Code

\*A fully-executed Notice of Assignment Form must be on file with OF+MO listing the rebate assignee listed on Line 9.

<b>III. OKLAHOMA EXPENDITURES CLAIMED (prep, production, post)</b>		
<b>Project Item</b>		<b>Estimated Local Spend</b>
1. Lodging / Accommodations		\$
2. Building / Facility Rentals		\$
3. Food / Catering / Restaurant Expense		\$
4. Equipment Rental / Purchase		\$
5. Materials Rental / Purchase (Set Construction, Wardrobe, Etc.)		\$
6. Locations and Studio Rental Fees		\$
7. Living Expenses (Including Per Diem)		\$
8. Transportation		\$
9. Overnight Courier Services		\$
10. Travel Expenses		\$
11. Contracted Services (Itemize on separate document)		\$
12. Insurance		\$
13. Oklahoma Music*		\$
14. Other Miscellaneous Spend (Itemize on separate document)		\$
15. Qualifying BTL Labor		\$
<b>16. Total Direct Oklahoma Production Expenditures</b> (Sum of Line 1 through Line 15)		\$
**Maximum Allowable ATL	\$	17. Eligible ATL Labor**
		\$
		<b>18. Total Oklahoma Expenditures</b> (Line 16 + Line 17)
		\$
<b>20. Conditionally Prequalified Rebate Amount</b>		<b>19. Rebate Amount Anticipated</b> <input type="checkbox"/> 35% <input type="checkbox"/> 37%
\$		\$
NOTE: Rebate Amount cannot exceed the Conditionally Prequalified Rebate Amount. Line 21 should contain the same amount as Line 22 or lower, depending on Line 18.		

\*Must spend a minimum of \$20,000 to qualify for additional 2% rebate.

\*\*Only wages paid to ATL cast or crew as defined in the Guidelines & Instructions for Application will qualify.  
Eligible ATL wages cannot comprise more than 25% of Line 18.

IV. LOCAL IMPACT				
<b>A. Oklahoma Production Days</b>		<b>B. Personnel (For FTE Calculation)</b>		
1. Date of First Expenditure in Oklahoma		<b>Below-the-Line</b>	<b>No. of Persons</b>	<b>Total Hours Worked</b>
2. Start Date of Principal Photography		1. Oklahoma BTL		
3. Date of Last Expenditure in Oklahoma		2. Non-Oklahoma BTL		
4. Actual number of days of Principal Photography in Oklahoma		3. Total BTL		
5. Actual number of Pre-Production days in Oklahoma		<b>Above-the-Line</b>	<b>No. of Persons</b>	<b>Total Hours Worked</b>
6. Actual number of Post-Production days in Oklahoma		4. Oklahoma ATL		
7. Total number of days (prep, production, post)		5. Non-Oklahoma ATL		
<b>C. Oklahoma Taxes Paid</b>		6. Total ATL		
1. Total Sales Taxable Amount	\$	<b>Extras/Standins</b>	<b>No. of Persons</b>	<b>Total Hours Worked</b>
2. State Sales Tax (4.5%)	\$	7. Oklahoma Extras/Standins		
3. State Income Tax	\$	8. Non-Oklahoma Extras/Standins		
4. SUI (resident and non-resident)	\$	9. Total Extras/Standins		
5. Workers Comp (resident and non-resident)	\$	<b>10. Total Oklahoma Personnel Hours Worked</b>		
6. Corporate Tax (resident and non-resident)	\$	<b>11. Total Oklahoma FTE's</b> (Amount of total Full Time Equivalent units is equal to Line 10 ÷ 2,080)		
<b>D. Other</b>				
<b>Per Diem</b>	1. Daily Per Diem Rate	2. Number of Cast/Crew who received Per Diem	3. Total Per Diem Paid	
<b>Hotel Lodging</b>	4. Total Room Nights Booked		5. Total Lodging Expenses	

## V. CERTIFICATION

By signing below, I, \_\_\_\_\_ understand and certify the following:

- I hereby affirm that I am authorized to sign on behalf of the applicant film production company described above, and further affirm that any items for which the applicant is seeking a rebate are intended for use exclusively as an integral part of the pre-production, production or post-production filming activities engaged in the State of Oklahoma.
- I certify that I have read the Requirements after Principal Photography (Section 3E) sections of the Oklahoma Film Enhancement Rebate Guidelines & Instructions for Application, published January 2015.
- I hereby affirm that the production company agrees to acknowledge the Oklahoma Film + Music Office by including the following line and logo (provided by the Oklahoma Film + Music Office) to the end crawl of all release prints of completed short or long form film: "Filmed in Oklahoma utilizing the Oklahoma Film Enhancement Rebate Program." Note: Production must request logo file from the Oklahoma Film + Music Office.
- I certify that the project with which I am applying does not contain obscene matter or child pornography according to OS Title 21-1024.1.
- I understand this application is subject to final approval by the Oklahoma Film + Music Office and the Oklahoma Tax Commission.
- I hereby certify that all representations or statements made or furnished to the Oklahoma Film + Music Office in connection with this application are true and correct in all material respect. I understand that it is a criminal violation under Oklahoma law to engage in deception and knowingly make, or cause to be made, directly or indirectly, a false statement in writing for the purpose of procuring economic development assistance from a state agency or subdivision.
- Under penalties of perjury, I declare that I have examined the application and accompanying documents and, to the best of my knowledge and belief, they are true, correct and complete.
- I hereby certify that there are no unpaid salaries, invoices, reimbursements for damages or liens against the production entity listed on this rebate application in the State of Oklahoma. I understand that no rebate monies will be released to the production entity until all verifiable unfulfilled financial obligations on the part of said production in the State of Oklahoma are met.
- I hereby certify that the total contracted amount of any Oklahoma crew or vendor payments currently in dispute at the time of final application have been placed in an agreed upon Oklahoma bank in an escrow account until dispute is resolved by both parties.
- I hereby affirm that the production company has filed or will file any Oklahoma tax return or tax document which may be required by law.
- I hereby certify that the production is intended for exhibition and reasonable commercial exploitation.

Printed Name	Title	Representative of
Signature		Date
Printed Name	Title	Representative of
Signature		Date

**VI. NOTARY PUBLIC**

This application must be notarized or it will not be accepted.

State of \_\_\_\_\_

SS: \_\_\_\_\_

County of \_\_\_\_\_

On this, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that he/she executed the same for the purposes therein contained.

In witness hereof, I hereunto set my hand and official seal.

\_\_\_\_\_

Notary Public

My Commission expires: \_\_\_\_\_

Commission number: \_\_\_\_\_

**OKLAHOMA FILM + MUSIC OFFICE USE ONLY**

Fiscal Year Rebate Funds	Total Conditionally Prequalified Rebate Amount	Total Rebate Amount Approved
Film Commissioner Signature		Date