

**MINUTES OF REGULAR MEETING
COMMISSION ON CONSUMER CREDIT
December 9, 2015**

The regular monthly meeting of the Commission on Consumer Credit was held at 10:00 a.m. on December 9, 2015 at the Oklahoma Department of Consumer Credit, 3613 N.W. 56th Street, Suite 240, Oklahoma City, Oklahoma 73112. The agenda was posted at the office of the Department of Consumer Credit, outside the main public entrance of the 3 Corporate Plaza office building and on the Department of Consumer Credit Internet website at www.ok.gov/okdocc on December 4, 2015.

I. Call to order.

Chairman Bob Moses called the meeting to order at 10:00 a.m.

II. Roll call.

PRESENT: Chairman Bob Moses, Vice-Chairman Joe Wilbanks, Armando Rosell, Rick Harper, Suzy Barnes, Jerry Douglas and Kent Carter.

ABSENT: Spencer Stanley, Craig Stanley and Mick Thompson.

Chairman Moses announced that a quorum was present.

STAFF: Scott Leshner; Ruben Tornini, Roy John Martin, Lindsie Lundy, Meredith Fazendin, Leah Hadley, Drew S'Renco and Viola Peters.

GUESTS: Steve Hawkins

III. Discussion and possible action regarding the minutes of the regular meeting held November 18, 2015.

Commissioner Kent Carter made a motion to approve the minutes of the regular meeting held November 18, 2015. Commissioner Barnes seconded the motion. The roll call vote was as follows:

Chairman Moses-Yes; Vice-Chairman Wilbanks-Yes; Rosell-Abstain, Harper-Abstain, Barnes-Yes; Douglas-Abstain and Kent Carter-Yes.

The motion passed.

IV. Presentation of monthly budget and financial reports. Discussion and possible action regarding the monthly budget and financial reports.

Steve Hawkins, Office of Management and Enterprise Services, presented the November monthly budget and financial report.

Commissioner Harper made a motion to approve the November 2015 budget and financial report. Commissioner Douglas seconded the motion. The motion was unanimously approved.

- V. **Department of Consumer Credit staff reports. Discussion and possible action regarding the following Department of Consumer Credit staff reports.**
- A. **Examiner Report by Viola Peters, Senior Examiner;**
 - B. **Licensing Report by Leah Hadley, Administrative Programs Officer;**
 - C. **Enforcement Report by Drew S'Renco, Chief Examiner;**
 - D. **Legal Report by Roy John Martin, General Counsel;**
 - E. **Operations Report by Ruben Tornini, Deputy Administrator;**
 - F. **Other Administrator Reports.**

Staff presented the reports as indicated above.

- VI. **Discussion and possible action regarding the filing of a Notice of Rulemaking Intent for the following proposed permanent rules:**

Oklahoma Administrative Code, Title 160, Chapter 3, Procedure
160:3-1-4 [AMENDED]

General Counsel, Roy John Martin, presented a Notice of Proposed Rulemaking Intent for the consideration of the Commission. The proposed rule amendment requires the Administrator to issue a Final Agency Order regarding an individual proceeding that has not been resolved pursuant to a Consent Order. The proposed rule amendment requires the Administrator to issue a Final Agency Order within a reasonable period of time after reviewing the administrative record and a proposed order from the hearing examiner. The proposed rule amendment also requires the Administrator to schedule a hearing within twenty (20) days from the date of service of an emergency order.

General Counsel Martin explained that the proposed rules were previously adopted. However, due to a technical error at the Office of Administrative Rules, the rules were omitted from the supplement to the Oklahoma Administrative Code and therefore the Department was instructed to re-promulgate the rules.

General Counsel Martin announced that the Notice of Rulemaking Intent will be published in the February 1, 2016 edition of the Oklahoma Register. The comment period will occur from February 1, 2016 through March 2, 2016. A public hearing will be held on March 2, 2016 at 9:30 a.m. at the office of the Department. The Commission will

consider the proposed rule amendments for adoption at the March 9, 2016 regular meeting of the Commission.

VII. Building project report. Discussion regarding the building project report.

Administrator, Scott Leshner, discussed the building project with the Commission.

VIII. Public Comments. (Limited to 5 minutes per person).

There were not any public comments.

IX. New business (Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda).

There was not any new business for the consideration of the Commission.

X. Adjournment.

Without objection, Chairman Moses adjourned the meeting at 10:25 a.m.



Bob Moses

Bob Moses
Chairman

Lindsie Lundy

Lindsie Lundy
Commission Secretary