



## BOARD OF JUVENILE AFFAIRS

### Agenda

**March 18, 2016**

**OJA - Centennial Building  
Employee Development Center  
3815 N. Santa Fe, Suite 170  
Oklahoma City, OK 73118**

**10:00 a.m.**

**\*Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

- I. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT
- II. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT
- III. WELCOME GUESTS – Mr. Scott Williams, Chairman
- IV. PUBLIC COMMENTS
- V. REPORTS AND DISCUSSION ITEMS
  - (A) Director's Report – Mr. Steven Buck, Executive Director
    - Advocates/Programs Visited
    - Public Relations
    - State Agencies
    - Others
  - (B) Rules Committee Report – Ms. J'Lynn Hartman, Director of Government Relations
- VI. ACTION ITEMS
  - (A) Discussion and/or possible vote to approve the Minutes of the February 26 Board Meeting – Mr. Scott Williams, Chairman
  - (B) Discussion and possible action regarding the Monthly Financial Report including possible discussion of expenditures, budget increases, reduction and revenues – Mr. Kevin Clagg, Chief Financial Officer
  - (C) Discussion and/or possible action to adopt by Permanent Rulemaking the Revisions to the Administrative Rules of the Office of Juvenile Affairs, Title 377 of the Oklahoma Administrative Code – Ms. J'Lynn Hartman, Director of Government Relations

**Title 377. Office of Juvenile Affairs**  
**Chapter 1. Function and Structure of the Office of Juvenile Affairs**  
377:1-1-5. Board of Juvenile Affairs

**Title 377. Office of Juvenile Affairs**  
**Chapter 3. Administrative Services**  
**Subchapter 1. Office of the Executive Director**  
**Part 3. Office of the Advocate General**  
377:3-1-21. Definitions

377:3-1-25. Abuse, neglect, and caretaker misconduct of a child in OJA custody and placed in a secure facility or other facility operated by or through contract with OJA

**Subchapter 7. Finance Department**

377:3-7-4. OJA financial system

**Subchapter 11. Risk Management**

**Part 1. Drug Policy**

377:3-11-5. Substance screening

**Subchapter 13. Office of Public Integrity**

**Part 1. General Provisions**

377:3-13-6. Certification of Secure Juvenile Detention Facilities, Municipal Juvenile Facilities, and Community Intervention Centers

**Part 7. Requirements for Community Intervention Centers (CIC)**

377:3-13-81. Structure

377:3-13-82. General provisions

377:3-13-83. Information gathering/report data

377:3-13-86. Organization, administration, and finance

377:3-13-89. Juvenile records

**Part 11. Requirements for Certification of Secure Juvenile Facilities**

377:3-13-129. General emergency procedures

**Title 377. Office of Juvenile Affairs**

**Chapter 25. Juvenile Services Unit**

**Subchapter 3. Pre-Court**

**Part 1. Juvenile Detention**

377:25-3-2. Detention recommendations

- (D) Legislative update with discussion and possible vote to approve the agency's request for proposed statutory changes as submitted to the legislature, as follows:  
Mr. Steven Buck, Executive Director

2015 Legislation – carried over to 2016 Legislation  
SB44 Introduced > Engrossed

2016 Legislation  
SB1069 Introduced > Engrossed  
SB1371 Introduced > Engrossed  
SB1424 Introduced > Engrossed

- (E) Discussion and possible action to adopt OC Spray Transition Plan - Mr. Robert Morey, Institutional Services Director

VII. OKLAHOMA YOUTH ACADEMY CHARTER SCHOOL ACTION ITEMS

Discussion and possible action to approve 2016/17 Academic Calendar for Oklahoma Youth Academy Charter School – Ms. Melissa White, Director of Education

VIII. VOTE TO CONVENE INTO EXECUTIVE SESSION

IX. PROPOSED EXECUTIVE SESSION

- (A) Advocate General's Report on OPI Substantiated Allegations  
(1) OJ15-10-003; (2) SW-15-09-002; (3) OPI-15-12-04;  
as authorized by the Open Meeting Act, 25 O.S.Supp.2015,  
§ 307.B.7

- (B) Advocate General's Report on OCA Substantiated Allegations  
(1) 1666533; (2) 1667406; (3) 1676755; (4) 1680886; (5) 1705566; (6) 1706166; (7) 1720857; (8) 1720922; as authorized by the Open Meeting Act, 25 O.S.Supp.2015, § 307.B.7.
- (C) *Shaunika Lawson v. OJA*, United States Equal Employment Opportunity Commission, charge #564-2016-00274; as authorized by the Open Meeting Act, 25 O.S.Supp.2015, § 307.B.4
- (D) *Paula Knight v. OJA*, United States Equal Employment Opportunity Commission, charge #564-2016-00031; as authorized by the Open Meeting Act, 25 O.S.Supp.2015, § 307.B.4
- (E) *Gregory Johns Hyatt v. OJA*, Gene Christian, SWOSU, et al, United States Court of Appeals for the Tenth Circuit, Case No. 16-6029; United States District Court for the Western District of Oklahoma, CIV-14-511-D; as authorized by the Open Meeting Act, 25 O.S.

X. VOTE TO RETURN TO REGULAR SESSION

XI. POSSIBLE VOTE ON ITEMS FROM EXECUTIVE SESSION

XII. NEW BUSINESS

In accordance with the Open Meeting Act, 25 O.S.Supp.2015, § 311.A.9., new business will now be heard, if any.

XIII. ADJOURNMENT