



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: Kim Holland, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
Patti L. Fisher, Member
James W. Hoyt, Member

P. Lane Wheeler, Member
Kim N. Allen, Member
Jana S. Barker, Member
Harold J. Snyder III, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held September 7, 2007 at 9:30 a.m. The meeting will be held in the Commissioner's Conference Room of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma 73107.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department at 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma on Tuesday, August 28, 2007 at 11:00 a.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, August 28, 2007. This agenda was posted to the Oklahoma Insurance Department website (www.oid.state.ok.us/reab.asp) on August 28, 2007.

MEETING PROCEDURE

- I. Call to Order.**
Roll Call of Board Members.
- II. Reading and Approval of Minutes.**
August 3, 2007: Regular Session.
- III. Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due June 30, 2007.
 - B. Discussion and possible action regarding approval of renewal applications due October 31, 2007 and authority to issue certificates.
- IV. Committee Reports.**
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 - C. Legislation & Rules Committee.
Discussion and possible action regarding report from Legislative Liaison.

- D. Probable Cause Committee.
1. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 3. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
- V. **Discussion and possible action regarding recommendation of disciplinary hearing panel in Complaint #06-123, In the Matter of David S. Clark, to include hearing of oral argument.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.**
- VI. **Discussion and possible action regarding recommendation of disciplinary hearing panel in Complaint #05-118, In the Matter of Kevin F. Broderick and James T. Shepard, to include hearing of oral argument.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.**
- VII. **Discussion and possible action regarding Board policies affected by revised ASC Policy Statement 10.**
- VIII. **Discussion and possible action regarding request by Richard L. Heelan, 10709CRA, to supervise a trainee as required by OAC: 10-1-16(g).**
- IX. **New Business.**
- X. **Adjournment.**

TIFFANY A. DAVIS, Administrative Officer
For
GEORGE R. STIRMAN III, Director