



**Oklahoma Insurance Department
Kim Holland, Commissioner**

2401 N.W. 23 Street, Ste. 28 • PO Box 53408 • Oklahoma City, OK 73152-3408
405-521-3916 • 405-522-3642 FAX • www.oid.insurance.state.ok

APPLICATION FOR RENEWAL OF LICENSE

Failure to renew on time will result in expiration of the license without further notice. Submission of a late or incomplete application is subject to late fees per 36 O.S. § 1435.23.E.

If this is a new address, check here.

OK License Nbr.	Type of License	Expiration Date
Fee is double if not paid by license expiration date.		Fee submitted:
Name:		
Mailing Address:		
City:		
State	Zip	Type of Coverage / Lines of Authority / Qualifications:

Resident Adjusters may complete their renewal process in one of two manners:

Option One: Online Renewal (We highly recommended that Renewals be completed using the Online Option, and have the convenience of payment by *Check or Credit Card*.)

A Resident adjuster may renew their license by accessing www.sircon.com/oklahoma. Simply click on “**Renew Your License**” and follow the on-screen instructions. Renewals occur in “real time” when using the online renewal option.

Option Two: Mail (Please note: Credit Card Transactions are only accepted via the Online Option.)

1. Sign, complete and submit to the OID, this renewal form or you may submit a downloadable form found on the OID website at www.oid.state.ok.us.
2. Enclose a check or money order payable to the Oklahoma Insurance Department for the correct fee amount.
3. Mail the renewal to the Oklahoma Insurance Department, PO Box 53408, Oklahoma City, OK 73152-3408.
4. **IMPORTANT:** *Complete a new form CR-1 application rather than this renewal form to reinstate your license after it has been expired for more than 90 days, and submit it with double fees.*

Please note: All renewals submitted via paper form will be worked in the order they are received. A minimum processing time of five business days after your renewal has been received can be expected.

Providing Proof of Continued Education: Resident adjusters may satisfy their Oklahoma Continued Education requirements by completing courses at an approved Oklahoma Continued Education Provider. To verify the number of hours you have completed please visit www.sircon.com/oklahoma

The following background question must be answered in order for your renewal to be completed.

- a. Since the last renewal, have you been convicted of, pled guilty or Nolo Contendere to a felony.
Yes _____ No _____ (If “YES” please include a copy of the judgment if applicable.)

Daytime Phone number _____ Signature Required for all Applicants _____

E-Mail Address _____

All Fees are deemed “earned and non-refundable” except in accordance with Oklahoma Administrative Code § 365:1-9-17.1.

Please complete: Paid\$ _____ by check/money order# _____ Dated _____

ATTENTION: We cooperate with the Oklahoma County District Attorney in the prosecution of bogus checks.