



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

**TO: Kim Holland, Chairperson**  
**Lee R. Caesar Jr., Vice-Chairperson**  
**P. Lane Wheeler, Member**  
**Kim N. Allen, Member**

**Jana S. Barker, Member**  
**Harold J. Snyder III, Member**  
**Patti L. Fisher, Member**  
**Betty J. Cagle, Member**

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, December 3, 2010 at 9:30 a.m. The meeting will be held in the public conference room of the Oklahoma Insurance Department, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 5 Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Tuesday, November 23, 2010 at 11:30 a.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, November 23, 2010. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on Tuesday, November 23, 2010.

## MEETING PROCEDURE

- I. **Call to Order.**  
**Roll Call of Board Members.**
- II. **Reading and Approval of Minutes.**  
November 5, 2010: Regular Session.
- III. **Chairperson's Report.**  
**Vice-Chairperson's Report.**  
**Director's Report.**
  - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due September 30, 2010.
  - B. Discussion and possible action regarding approval of renewal applications due January 31, 2011 and authority to issue certificates.
- IV. **Committee Reports.**
  - A. Disciplinary Procedures Committee.
  - B. Education, Experience & Testing Committee.
    1. Discussion and possible action regarding approval of course submittals.
    2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
    3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
  - C. Legislation & Rules Committee.  
Discussion and possible action regarding report from Legislative Liaison.

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- D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. **Discussion and possible action regarding acceptance of an Affidavit of Voluntary Surrender in the Matter of Carl W. Wiens, Complaint #08-087 to include any associated matters or motions.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.**
- VI. **Discussion and possible action regarding acceptance of a consent agreement in the Matter of Kevin D. Newport, Complaint #09-083 to include any associated motions or matters.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.**
- VII. **Discussion and possible action regarding acceptance of a consent agreement in the Matter of Robert K. Arnold, Complaint #09-137 to include any associated motions or matters.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.**
- VIII. **Discussion and possible action regarding appointment of Board members as Co-Chairs of the Board's standing committees.**
- IX. **Discussion and possible action regarding appointment of individuals to Education, Experience and Testing Committee and Legislation and Rules Committee, and individuals to Standards and Disciplinary Procedures Committee with concurrent appointment as Appraiser Hearing Officers.**
- X. Unfinished Business.
- 1011. Discussion and possible action regarding possible legislative action to amend Oklahoma Certified Real Estate Appraisers Act, 59 O.S. § 858-700 et seq.**
- XI. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda or any addenda thereto.

XII. Adjournment.

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GEORGE R. STIRMAN III, Director