



STATE OF OKLAHOMA
REAL ESTATE APPRAISER BOARD

OFFICIAL MINUTES

June 1, 2012

Date

238

Number

The Real Estate Appraiser Board, established pursuant to the provisions of the Oklahoma Certified Real Estate Appraisers Act, held its regularly scheduled meeting June 1, 2012 at 9:33 a.m. The Meeting was held in the Public Meeting Room of the offices of the Oklahoma Insurance Department at 5 Corporate Plaza, 3625 NW 56th Street, Suite 100, Oklahoma City, Oklahoma. In compliance with the Open Meeting Act, 25 O.S. § 301 et seq., the agenda for this meeting was posted at the main entrance of the Oklahoma Insurance Department at 3625 NW 56th Street, Suite 100, Oklahoma City, Oklahoma on May 30, 2012 at 10:00 a.m. and was mailed or hand delivered to the offices of the Board members and posted to the REAB website on May 30, 2012. The agenda is attached as Exhibit A.

- I. **CALL TO ORDER.** Vice-Chairperson Lee R. Caesar Jr. called the meeting to order at 9:33 a.m. The roll of Board members was called to establish a quorum.

Board members present were: Lee R. Caesar Jr.;
Patti L. Fisher;
Betty J. Cagle;
Stephen C. Walton; and
Harold J. Snyder III.

Board members excused were: John D. Doak, Chairperson; Jana S. Barker, Board Member; and P. Lane Wheeler, Board Member

Based on the result of the roll call, a quorum was declared present by the Chair.

Others in attendance were: Christine McEntire, Director; William Combs, Counsel for Commissioner John D. Doak; Bryan Neal, Assistant Attorney General, Christen Watson, Board Secretary, and Rebecca Keese, Legal Secretary. Others present were: Mike Cordell; Glinda Cordell; Steve McCaleb; Mark Willingham; Brett Robinson, Legislative Liaison.

- II. **READING AND APPROVAL OF MINUTES.** (Exhibit B) Ms. Fisher moved that the reading of the minutes of the April 27, 2012 session be waived and approved as published and distributed. The motion was seconded by Mr. Caesar. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

- III. **DISCUSSION AND POSSIBLE ACTION REGARDING A DISCIPLINARY HEARING PANEL RECOMMENDATION IN THE MATTER OF DONALD W. RILEY; COMPLAINT # 11-019; TO INCLUDE ORAL ARGUMENT AND ANY ASSOCIATED MATTERS OR MOTIONS.** Due to the lack of a quorum, the matter was tabled until the next meeting.

- IV. **DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION OF COMPLAINT BY LETTER OF WARNING IN THE MATTER OF JASON W. WILLIAMS; COMPLAINT #11-029; TO INCLUDE ANY ASSOCIATED MATTERS OR MOTIONS.** Due to the lack of a quorum, the matter was tabled until the next meeting.

- V. DISCUSSION AND POSSIBLE ACTION REGARDING A PETITION FOR JUDICIAL REVIEW FILED BY AARON A. SCOTT; OKLAHOMA COUNTY, CASE # CV 2011-1466 (COMPLAINT # 10-065; IN THE MATTER OF AARON A. SCOTT). Due to the lack of a quorum, the matter was tabled until the next meeting.
- VI. DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION OF COMPLAINT BY LETTER OF WARNING IN THE MATTER OF GREGORY L. GOODPASTURE, ANNEMIEKE E. ROELLE, AND OAKCREST APPRAISAL ACADEMY; COMPLAINT # 11-036; TO INCLUDE ANY ASSOCIATED MATTERS OR MOTIONS. Due to the lack of a quorum, the matter was tabled until the next meeting.
- VII. DISCUSSION AND POSSIBLE ACTION REGARDING A CONSENT ORDER IN THE MATTER OF JAMIE L. PARKER; COMPLAINT #11-051; TO INCLUDE ANY ASSOCIATED MATTERS OR MOTIONS. Due to the lack of a quorum, the matter was tabled until the next meeting.
- VIII. DISCUSSION AND POSSIBLE ACTION REGARDING A CONSENT ORDER IN THE MATTER OF GEORGE M. JOHNSON; COMPLAINT #11-039; TO INCLUDE ANY ASSOCIATED MATTERS OR MOTIONS. Due to the lack of a quorum, the matter was tabled until the next meeting.
- IX. CHAIRPERSON'S REPORT. The Chairperson offered no report.

VICE-CHAIRPERSON'S REPORT. The Vice-Chairperson offered no report.

DIRECTOR'S REPORT.

A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due March 31, 2012. (Exhibit C) A Motion was made by Ms. Fisher and seconded by Mr. Snyder to issue an order to suspend individuals listed in Agenda Item III, Director's Report A. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

B. Discussion and possible action regarding approval of renewal applications due July 31, 2012 and authority to issue certificates. (Exhibit D) A Motion was made by Ms. Fisher and seconded by Mr. Walton to approve Board staff to issue renewal certificates to the individuals listed in Agenda Item III, Director's Report B. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

C. Discussion and possible action regarding approval of original certificates of registration for Appraisal Management Companies. (Exhibit E) A Motion was made by Ms. Fisher and seconded by Mr. Walton to issue renewal certificates to the companies listed in Agenda Item III, Director's Report C. The Chair ordered a roll call vote with the following

results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

D. Discussion and possible action regarding approval of renewal applications due by due July 31, 2012 for Appraisal Management Companies and authority to issue certificates. (Exhibit F) A Motion was made by Ms. Fisher and seconded by Mr. Walton to issue renewal certificates to the companies listed in Agenda Item III, Director's Report C. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

X. COMMITTEE REPORTS:

A. Standards and Disciplinary Procedures Committee. No report.

B. Education, Experience and Testing Committee:

1. Discussion and possible action regarding approval of course submittals. (Exhibit G) A Motion was made by Ms. Fisher and seconded by Mr. Walton to approve the recommendation as presented in Agenda Item X B (1). The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates. (Exhibit H)

2(A). A Motion was made by Ms. Fisher and seconded by Mr. Walton to approve the application for original licensure for the individuals listed in Agenda Item X B 2 (A). The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

2(B). A Motion was made by Ms. Fisher and seconded by Mr. Walton to approve the application for reinstatement for the individual listed in Agenda Item X B 2 (B). The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

2(C). A Motion was made by Ms. Barker and seconded by Ms. Fisher to approve the applications for reciprocity for the individuals listed in Agenda Item X B 2 (C). The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

2(D). A Motion was made by Ms. Fisher and seconded by Mr. Snyder to approve the applications for upgrade for the individuals listed in Agenda Item X B 2 (D). The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

2(E). A Motion was made by Ms. Fisher and seconded by Mr. Snyder to disapprove the application for registration for the Appraisal Management Company listed in Agenda Item X B 2 (E). The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

C. **Legislation and Rules Committee.** Legislative Liaison Brett Robinson presented his oral report.

D. **Probable Cause Committee.** Due to the lack of a quorum, the PCC Report was tabled until the next meeting.

1. **Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.** No action.

2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee. No action.

3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations. No action.

XI. DISCUSSION AND POSSIBLE ACTION REGARDING SB 1493 TO INCLUDE DISCUSSION OF PAYMENT TO EET COMMITTEE MEMBERS FOR PEER REVIEWS AS PART OF THE APPLICATION PROCESS AND POTENTIAL EMERGENCY RULES DUE TO THE STATUTORY LANGUAGE PERTAINING TO THE NATIONAL REGISTRY FEE.
(Exhibit I)

A Motion was made by Ms. Fisher and seconded by Mr. Snyder to require that EET peer reviewers complete review appraisals associated with upgrade applications within three weeks of receiving an applicant's work logs. Residential peer reviewers will receive payment of \$300 per assignment and commercial peer reviewers will receive \$500 per assignment upon completion of the upgrade review. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Ms. Barker	Excused
	Mr. Snyder	Yes
	Ms. Fisher	Yes
	Mr. Walton	Yes
	Ms. Cagle	Yes
	Mr. Wheeler	Excused
	Mr. Caesar	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

XII. DISCUSSION AND POSSIBLE ACTION REGARDING HB 2748 AS IT PERTAINS TO RECIPROCITY. (Exhibit J) No action.

XIII. DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLE EDUCATIONAL OFFERING BY THE OREAB TO INCLUDE DISCUSSION OF RETAINING A SPEAKER FROM THE APPRAISAL FOUNDATION. (Exhibit K) No action.

XIV. NEW BUSINESS. No new business.

XV. ADJOURNMENT.
The Board adjourned by general consent.

OFFICIAL MINUTES.

The action taken by the Oklahoma Real Estate Appraiser Board on the items for consideration after Motion duly made and seconded has been noted herein and made a part of these minutes. The Board caused the entire proceeding of the meeting, excepting any executive sessions, to be recorded on a digital audio recording device to be retained as a record in the office of the Board. Exhibits are A through K.



LEE R. CAESAR JR., VICE-CHAIRPERSON
OKLAHOMA REAL ESTATE APPRAISER BOARD



CHRISTEN WATSON, BOARD SECRETARY
OKLAHOMA REAL ESTATE APPRAISER BOARD