

# Oklahoma Insurance Department

## Continuing Education (CE) Helpful Search Information

The following instructions will help you navigate the OID home page in regards to continuing education. Feel free to contact us at 405.521.3916 or 800.522.0071 should you need assistance or have questions.

### 1) View your CE Transcript:

View your individual CE transcript online by accessing the OID home page at [www.oid.ok.gov](http://www.oid.ok.gov) and select the following options:

1. PRODUCER/ADJUSTER tab
2. CE-CONTINUING EDUCATION (left hand side of screen)
3. EDUCATION SERVICES (4th option)
4. CONTINUING EDUCATION TRANSCRIPT INQUIRY (1<sup>st</sup> option)
5. OKLAHOMA
6. Enter your information (The pull down box at the top of the screen will allow you to select the review period)

### 2) View a list of CE approved courses:

View a list of approved CE courses for a specific period of time using the following instructions. Access the OID home page at [www.oid.ok.gov](http://www.oid.ok.gov) and select the following options:

1. PRODUCER/ADJUSTER tab
2. CE-CONTINUING EDUCATION
3. PRODUCER/ADJUSTER CONTINUING EDUCATION (2nd option)
4. LOCATING COURSES (4<sup>th</sup> option)
5. AVAILABLE COURSE OFFERINGS (3rd option)
6. OKLAHOMA
7. Leave the Provider Name blank
8. Check boxes beside the desired courses
9. Enter the FROM and TO dates (MM-DD-YYYY)
10. Hours (leave field blank) click SUBMIT

### 3) View a list of CE approved providers:

View a list of approved CE providers for a specific type of course (ie: Annuity, Adjuster OK Work Comp Act...) using the following instructions. Access the OID home page at [www.oid.ok.gov](http://www.oid.ok.gov) and select the following options:

1. PRODUCER/ADJUSTER
2. CE-CONTINUING EDUCATION
3. PRODUCER/ADJUSTER CONTINUING EDUCATION (2nd option)
4. LOCATING COURSES (4<sup>th</sup> option)
5. APPROVED COURSES INQUIRY (4<sup>th</sup> option)
6. OKLAHOMA
7. Check boxes beside the desired course and click SUBMIT

### 4) Check your license status:

Verify and print your license status online by accessing the OID home page at [www.oid.ok.gov](http://www.oid.ok.gov) and select the following options:

8. PRODUCER/ADJUSTER
9. AGENCY/PRODUCER/ADJUSTER SEARCH tool (1<sup>st</sup> option in the RED tool box on the far right hand side)
10. Enter OKLAHOMA
11. Enter your license information