



**Oklahoma Insurance Department  
Kim Holland, Commissioner**

2401 N.W. 23 Street, Ste. 28 • PO Box 53408 • Oklahoma City, OK 73152-3408  
405-521-3916 • 405-522-3642 FAX • [www.oid.insurance.state.ok](http://www.oid.insurance.state.ok)

**APPLICATION FOR RENEWAL OF LICENSE**

Failure to renew on time will result in expiration of the license without further notice. Submission of a late or incomplete application is subject to late fees per 36 O.S. § 1435.23.E.

**If this is a new address, check here.**

OK License Nbr.		Type of License	Expiration Date
Fee is double if not paid by license expiration date.			Fee submitted:
Name:		Type of Coverage / Lines of Authority / Qualifications:	
Mailing Address:			
City			
State	Zip		

**Renewals for Non-Resident Producers may be completed in one of two manners.**

**Option One: Online Renewal** (We highly recommended that Renewals be completed using the Online Option, and have the convenience of payment by *Check or Credit Card.*)

A **Non-Resident Producer/Agent** may renew their license by utilizing the Oklahoma/Sircon online renewal process by visiting [www.sircon.com/oklahoma](http://www.sircon.com/oklahoma), Simply click on “**Renew Your License**” and follow the on-screen instructions. Renewals occur in “real time” when using the online renewal option.

**Option Two: Mail** (Please note: Credit Card Transactions are only accepted via the Online Option.)

- You may sign, complete and submit to the OID, this renewal form or you may download the form from the OID website at [www.oid.state.ok.us](http://www.oid.state.ok.us).
- Enclose a check or money order payable to the Oklahoma Insurance Department for the correct fee amount.
- Mail the renewal to the Oklahoma Insurance Department, PO Box 53408, Oklahoma City, OK 73152-3408.
- **IMPORTANT:** *Complete a new NAIC standard application rather than this renewal form to reinstate your license after it has been expired for more than 90 days, and submit it with double fees.*

**Please note:** All renewals submitted via paper form will be processed in the order they are received. A minimum processing time of five business days after your renewal has been received can be expected. For expedited service via the mail option, please include a current PDB printout for your home state license information only or letter of certification from your home state.

Daytime Phone number \_\_\_\_\_ Signature Required for all Applicants

E-Mail Address \_\_\_\_\_

All Fees are deemed “earned and non-refundable” except in accordance with Oklahoma Administrative Code § 365:1-9-17.1.

**Please complete:** Paid\$ \_\_\_\_\_ by check/money order# \_\_\_\_\_ Dated \_\_\_\_\_

**ATTENTION:** We cooperate with the Oklahoma County District Attorney in the prosecution of bogus checks.