

GOVERNOR
BRAD HENRY



INSURANCE COMMISSIONER
KIM HOLLAND

INSURANCE COMMISSIONER
STATE OF OKLAHOMA

The Oklahoma Insurance Department is committed to a successful launch of the Long Term Care Partnership Program. Working in partnership with the Oklahoma Health Care Authority, insurers and producers across Oklahoma, we expect the introduction of the LTCP to be smooth, resulting in important and expanded service options for Oklahomans statewide.

As we work to publicize the program and increase awareness about the benefits of Long Term Care Partnership plans, we are developing a host of resources for the consuming public. One resource is an area of the Oklahoma Insurance Department website that lists producers that have completed training and/or are licensed to sell long term care insurance policies, including Partnership products, in Oklahoma.

To maintain an accurate list, we need your assistance. Attached to this letter is an Excel spreadsheet form designed as a reporting mechanism for insurers to identify the individual producers appointed with them that are qualified to sell LTCP plans.

When completing the form, please verify that the name entered matches the name on the producer's license and confirm that the license number entered matches the number for the producer in [Sircon](#). The column titled "Agent has taken LTC Continuing Education (Y/N)" is for the insurer to indicate if the agent has completed the initial eight hours of LTC education or is current in the required four hours of continued LTC education.

Because of our commitment to making this program successful, we will be updating this information monthly during the first year of the program. We recommend that you update it monthly during the first year of the LTCP. Providing the OID with this information will offer your producers an additional outlet to individuals who will be seeking LTCP policies.

Thank you for assisting us in making Oklahoma's Long Term Care Partnership program successful.

A handwritten signature in black ink, appearing to read "Kim Holland". The signature is fluid and cursive.

Insurance Commissioner