



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: Kim Holland, Chairperson
Lee R. Caesar Jr., Vice-Chairman
Travis L. Parsons, Member
Jim R. Burton, Member

Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member
James W. Hoyt, Member

A G E N D A REAL ESTATE APPRAISER BOARD STATE OF OKLAHOMA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held June 3, 2005 at 9:30 a.m. The meeting will be held in the Commissioner's Conference Room of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma 73107.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department at 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma on Tuesday, May 24, 2005 at 11:00 a.m. This agenda was posted to the Insurance Department website (www.oid.state.ok.us) on May 24, 2005. Copies were delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, May 24, 2005.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
May 6, 2005: Regular Session.
- III. Chairman's Report.
Vice-Chairman's Report.
Director's Report.
 - A. Discussion and possible action regarding disciplinary policies with respect to failures to remit annual fees and failures to complete the National USPAP Update.
 - B. Discussion and possible action regarding revocation or suspension of individuals for non-payment of annual fees due March 31, 2005.
 - B. Discussion and possible action regarding approval of renewal applications due in July 2005 and authority to issue certificates.
- IV. Board Member Reports.
 - A. Disciplinary Procedures Committee. Discussion and possible action regarding report of committee on suggested statutory and rules changes respecting enforcement.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 4. Discussion and possible action regarding policy and procedures of EET Committee.

- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
 - 1. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
 - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 - 3. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.

- V. **Discussion and possible action regarding disciplinary hearing panel recommendation in the Matter of Carlton L. Smith and David E. Reddick, Complaint Number 03-061, to include hearing of oral argument under the provisions of OAC 600:15-1-17.**

Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.

- VI. **Discussion and possible action regarding disciplinary hearing panel recommendation in the Matter of Leo D. Hall, Complaint Number 04-095.**

Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.

- VII. **Discussion and possible action regarding data transmittals to the ASC National Registry.**

- VIII. **Discussion and possible action regarding publication of a uniform standards for measurement policy for the Board.**

- IX. **Discussion and possible action regarding reinstatement of appraiser certificates:**
 - A. In the matter of William Q. Berberet 90325TRA, revoked March 4, 2005 for failure to complete National USPAP Update Course.
 - B. In the matter of Ryan Barnes 90251TRA, revoked March 4, 2005 for failure to complete National USPAP Update Course.
 - C. In the matter of William D. Pielsticker 11131CRA, revoked March 4, 2005 for failure to complete National USPAP Update Course.
 - D. In the matter of Kevin R. Ragoss, 11795SLA, revoked April 1, 2005 for failure to pay annual fees.

- X. **Discussion and possible action regarding REAB representation at the ARN Conference and associated activities in Omaha NE July 22-24, 2005.**

- XI. **Discussion and possible action regarding approval of contracts with prosecuting attorneys for Fiscal Year 2006.**

- XII. **Discussion and possible action regarding appointment of Committee Co-Chairpersons for remainder of 2005.**

XIII. **New Business.**

XIV. **Adjournment.**

LINDA L. CHURCHILL, SECRETARY