



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: Kim Holland, Chairperson
Lee R. Caesar Jr., Vice-Chair
Jim R. Burton, Member
Jana S. Barker, Member

Harold J. Snyder III, Member
Patti L. Fisher, Member
James W. Hoyt, Member
P. Lane Wheeler, Member

A G E N D A

REAL ESTATE APPRAISER BOARD

STATE OF OKLAHOMA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held February 3, 2006 at 9:30 a.m. The meeting will be held in the Commissioner's Conference Room of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma 73107.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department at 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma on Wednesday, January 25, 2006 at 11:00 a.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, January 25, 2006. This agenda was posted to the Oklahoma Insurance Department website (www.oid.state.ok.us/reab.asp) on January 25, 2006.

MEETING PROCEDURE

- I. Call to Order.**
Roll Call of Board Members.
- II. Reading and Approval of Minutes.**
 - A. December 5, 2006, Special Session.
 - B. December 6, 2005: Regular Session.
- III. Chairman's Report.**
Vice-Chairman's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due November 30, 2005.
 - B. Discussion and possible action regarding approval of renewal applications due March 31, 2006 and authority to issue certificates.
- 4. Committee Reports.**
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 4. Discussion and possible action regarding experience review forms.
 5. Discussion and possible action regarding policy and procedures of EET Committee.

6. Discussion and possible action regarding appointment of additional volunteers for the purpose of work product review.
 - C. Legislation & Rules Committee.
 - D. Probable Cause Committee.
 1. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 3. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
- V. **Discussion and possible action regarding payment of prosecutors.**
- VI. **Discussion and possible action regarding disciplinary hearing panel recommendation in the Matter of Peggy S. Thompson, Complaint Number 05-049, to include hearing of oral argument under the provisions of OAC 600:15-1-17.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.**
- VII. **Discussion and possible action regarding approval of consent order in the Matter of Dan W. Montague, Complaint #04-060.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.**
- VIII. **Discussion and possible action regarding staffing of Real Estate Appraiser Division of Oklahoma Insurance Department.**
- IX. **Discussion and possible action regarding remarks from Don Riley pertaining to the Trainee Appraiser program.**
- X. **Old Business.**
- 0511 **Discussion and possible action regarding approval of consent order(s) in Complaint No. 04-021, In the Matter of Francis E. Harper and Eddie R. Peters.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.**
- XI. **New Business.**
- XII. **Adjournment.**