

## Service Warranty Quarterly Administrative Fee Statement

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According to Title 36 O.S. § 6615: Licensed Service Warranty Associations are “subject to an administrative fee equal to two percent (2%) of the gross premium received on the sale of all service contracts issued in this state during the preceding calendar quarter.”

Service Warranty Administrative fees are due 30 days after the end of each quarter. Please use the form below to calculate the administrative fees.

**Company Name:** \_\_\_\_\_

**Company Contact Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Name of Administrator (if applicable)** \_\_\_\_\_

**For the Period Ending:** \_\_\_\_\_

### PREMIUMS COLLECTED

Please calculate the administrative fees by multiplying the gross written premium by 2%. The total is the amount owed to the Oklahoma Insurance Department. The table below is broken down into quarters. Please calculate the administrative fees in the appropriate quarter.

Column1	Column 2	Fee Due to Oklahoma Insurance Department
Gross Premium for Oklahoma	Multiply by .02 or (2%)	Total
<b>First Quarter</b>		
	X (.02)	
<b>Second Quarter</b>		
	X (.02)	
<b>Third Quarter</b>		
	X (.02)	
<b>Fourth Quarter</b>		
	X (.02)	

### Due Dates

<b>First Quarter-</b> (Jan-March) Filing due by last day of April
<b>Second Quarter-</b> (April-June) Filing due by last day of July
<b>Third Quarter-</b> (July-September) Filing due by last day of October
<b>Fourth Quarter-</b> (Oct-Dec) Filing due by last day of January