

**TITLE 365. INSURANCE DEPARTMENT
CHAPTER 45. HEALTH CARE FOR OKLAHOMANS REGULATION**

SUBCHAPTER 5. PRODUCER EDUCATION REQUIREMENTS

365:45-5-1. Training and education requirements for producers to market Health Care for the Uninsured Board (HUB) certified products

- (a) Initial and renewal credentialing requirements.
- (1) A producer licensed for the accident and health line of insurance may become credentialed to market HUB certified plans in accordance with Section 4602(C)(2) of Title 36 of the Oklahoma Statutes.
 - (2) In order to maintain credentials for the HUB program, all producers credentialed to market HUB certified health plans shall satisfactorily complete four (4) hours of HUB designated continuing education prior to each biennial license renewal period. Failure to complete the required continuing education shall result in the termination of the HUB credential of the producer.
- (b) Application, qualifying examination, hours of training required.
- (1) Insurance producers who hold an active producer license for the accident and health line of insurance may apply for HUB credentialing by completing and submitting an application specified by the Insurance Commissioner.
 - (2) Insurance producers shall take a credentialing qualifying examination which will determine the number of education hours to be taken by the producer in the credentialing process.
 - (3) Qualifying examinations shall be provided at locations and times designated by the Insurance Commissioner.
 - (4) The qualifying examination shall consist of subject matter specified by the Insurance Commissioner. The examination shall be closed book meaning no computer or electronic equipment shall be used by an applicant during the exam for the purposes of seeking information to answer examination questions. Information regarding the subject matter of the exam shall be made available on the official web site of the Insurance Department.
 - (5) Any producer who scores below 85 percent (85%) on the credentialing qualifying examination shall take fourteen (14) hours of approved HUB credentialing education consisting of six (6) hours of basic credentialing education, and upon completion, take eight (8) hours of advanced credentialing education. Producers who score 85 percent (85%) or above on the qualifying examination shall be required to complete eight (8) hours of advanced credentialing education.
 - (6) The six (6) hours of basic credentialing education required by paragraph 5 of this subsection shall be taken in a single, six (6) hour course. The hours may be taken through the internet or in a classroom environment. Credentialing education taken by correspondence course shall not qualify for basic credentialing education credit.
 - (7) The eight (8) hours of advanced credentialing education required by paragraph 5 of this subsection shall be taken in a single eight (8) hour course and shall only be available in a classroom environment. Advanced credentialing

education taken through the internet or by correspondence classes shall not qualify for advanced credentialing education credit.

(8) Outlines for the basic and advanced education courses shall be specified by the Insurance Commissioner.

(9) Credentialing education courses shall be subject to the continuing education course approval requirements specified in OAC 365:25-3-1(f).

(10) All education hours taken for the purpose of becoming credentialed to market HUB certified plans shall count toward the continuing education requirement set out in Section 1435.29 of Title 36 of the Oklahoma Statutes and OAC 365:10:25-3-1.

(11) All continuing education hours required by paragraph (2) of this subsection shall be completed online or through classroom environments. Correspondence courses shall not be accepted.

(c) Education provider examination administration requirements. Individuals, providers and entities approved by the Insurance Commissioner to administer the qualifying examination shall attest that the examination was proctored and provided in a secure environment, which means that no computer or electronic equipment shall be used by an applicant during the exam for the purposes of seeking information to answer examination questions. Classroom study materials may not be used to complete the examination. Individuals, providers and entities administering the qualifying examination shall keep a copy of the attestation for five (5) years. The attestation shall be made available to the Insurance Commissioner upon request.

[Source: Added at 27 Ok Reg 1565, eff 7-14-10]