



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: Kim Holland, Chairperson
Lee R. Caesar Jr., Vice-Chairman
Travis L. Parsons, Member
Jim R. Burton, Member

Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member
James W. Hoyt, Member

A G E N D A REAL ESTATE APPRAISER BOARD STATE OF OKLAHOMA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held April 1, 2005 at 9:30 a.m. The meeting will be held in the Commissioner's Conference Room of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma 73107.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department at 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma on Tuesday, March 22, 2005 at 11:00 a.m. This agenda was posted to the Insurance Department website (www.oid.state.ok.us) on March 22, 2005. Copies were delivered or e-mailed by the undersigned to the offices of the aforementioned members on Tuesday, March 22, 2005.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
Open Meetings Act Compliance Statement.
- II. Reading and Approval of Minutes.
March 4, 2005: Regular Session.
- III. Chairman's Report.
Vice-Chairman's Report.
Director's Report.
 - A. Discussion and possible action regarding revocation of individuals for non-payment of annual fees, to include hearing in the Matter of Linda M. Sale.
 - B. Discussion and possible action regarding approval of renewal applications due in May 2005 and authority to issue certificates.
- IV. Board Member Reports.
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding course submittals approval.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 4. Discussion and possible action regarding policy and procedures of EET Committee.

- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
 - 1. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
 - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 - 3. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.

- V. **Discussion and possible action regarding recommendation of disciplinary hearing panel in the matter of David E. Reddick, Complaint Number 02-090.**

Possible Executive Session as authorized by 25 O.S. 2001 § 307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.

- VI. **Discussion and possible action regarding reinstatement of certification of Ann C. Porter.**

- VII. **Discussion and possible action regarding reinstatement of trainee appraiser certificate of Roger L. Acebo.**

- VIII. **Discussion and possible action regarding attendance at AARO and SRAG Conferences April 8-11, 2005.**

- IX. **Discussion and possible action regarding placement of disciplinary actions on the Board's website.**

- X. **New Business.**

- XI. **Adjournment.**

SARAH A. PARKS, SECRETARY