



KIM HOLLAND

Oklahoma Insurance Commissioner

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APPLICATION FOR ADJUSTER TRAINEE LICENSE*

* This application can only be made in conjunction with Form CR-1 and required Affidavit.

- Fire & Allied Lines (Property)
- Casualty
- Motor Vehicle Physical Damage
- Workers' Compensation
- Crime & Fidelity Bonds
- Crop/Hail

**☞ ONLY ONE CLASS OF BUSINESS
MAY BE CHOSEN FOR THE
TRAINEE LICENSE**

As prescribed by Oklahoma Statute 36 O.S. § 6204, the purpose of this application is to allow work under supervision and/or training until taking and passing the required examination for an Oklahoma Insurance Adjuster License. I understand this Trainee license allows me to only act as an Adjuster in the line of business marked above. It is further understood a period not to exceed one hundred eighty (180) days is granted with this application.

The attached sworn Affidavit signed by the supervising licensed adjuster is an agreement for my condition of supervision and all parties understand their responsibility required by law. Any change of address, name, or business condition relevant to this license will be immediately reported to the Oklahoma Insurance Department. I further understand that if I do not complete the permanent licensing process or fail the examination twice in the one hundred eighty (180) day period, my Trainee license will be revoked.

(Signature of Applicant)

(Date)

(Signature of Supervisor/Trainer)

(Date)

(Supervisor's Oklahoma Adjuster License number)

<u>For official use only:</u>	
License No. AT _____	Check/Money Order # _____
Form AT-1 (Rev. 08/08)	

Title 36 Oklahoma Statute § 6204, 6209 & 6210

(Attach to Affidavit For Adjuster Trainee License)

O.S. 36 § 6204

A. No person shall act or hold himself or herself out as an adjuster in this state unless the person is a licensed adjuster in this state; however, one who is undergoing training as an adjuster pursuant to the direction and supervision of a licensed adjuster may act as an adjuster without having an adjuster's license for a period not exceeding twelve (12) months for classes of business set forth in the provisions of Section 6209 of this title, if at the beginning of such training period the name of said trainee has been registered as a trainee with the Insurance Commissioner. No person shall be allowed to obtain more than one trainee license per class of business as set forth in Section 6209 of this title. If an applicant fails to pass the examination for a license as an adjuster, the trainee license shall remain active until, pursuant to subsection C of Section 6210 of this title, the applicant takes the second examination or the thirty-day period prescribed therein expires, and, if the second examination is taken, shall remain active until the result of the second examination is known. If the applicant fails the second examination, the trainee license shall automatically terminate.

B. Any person who violates the provisions of this section shall be guilty of a misdemeanor and, upon conviction, shall be punished by a fine of not more than Five Hundred Dollars (\$500.00) or by confinement in the county jail for not more than six (6) months, or by both said fine and confinement.

O.S. 36 § 6209

A. Each examination for a license as an adjuster shall be prescribed by the Commissioner and shall be of sufficient scope to reasonably test the knowledge of the applicant as to the kinds of insurance contracts which may be dealt with in accordance with the license applied for, the duties and responsibilities of insurers pursuant to said contracts and pursuant to the laws of this state applicable to the adjusting claims of losses in accordance with the license applied for.

B. An applicant for a license as an adjuster may qualify in any one of the following classes of insurance or combinations thereof, and the license when issued may be limited to cover adjusting in any one of the following classes of insurance or combinations thereof. The application for a license shall specify which of the following classes of business the application and license are to cover:

1. motor vehicle physical damage, meaning damages to all land motor vehicles and trailers whether or not covered by first party physical damage coverages or property damage liability coverages; or
2. fire and allied lines, including marine, inland marine, and aircraft; or
3. casualty, meaning all lines of liability insurance coverages for bodily injuries, personal injury, and property damages; or
4. workers' compensation; or
5. crime and fidelity bonds; or
6. crop/hail.

C. The Commissioner shall prepare and make available to applicants a manual of instructions stating in general terms the subjects which may be covered in any examination for a license as an adjuster. The Commissioner may charge a reasonable amount not to exceed Twenty-five Dollars (\$25.00) for the study manual.

O.S. 36 § 6210

A. The answers of the applicant to any examination for licensing as an adjuster shall be written by the applicant under supervision of the Insurance Commissioner.

B. The examination shall be given at such times and places within this state as the Commissioner deems necessary to reasonably serve the convenience of both the Commissioner and the applicants.

C. An applicant who has failed to pass the first examination for the license for which applied may take a second examination within thirty (30) days following the first examination. An applicant who has failed to pass the first two examinations for the license for which applied shall not be permitted to take a subsequent examination until the expiration of thirty (30) days after the last previous examination. An applicant shall take and pass the examination within one hundred eighty (180) days of the date of the initial application. If the applicant fails to pass an examination within the specified time period, the applicant shall submit a new application accompanied by any applicable fees. Examination fees for subsequent examinations shall not be waived.