

OKLAHOMA INSURANCE DEPARTMENT

FIVE CORPORATE PLAZA
3625 NW 56TH, SUITE 100
OKLAHOMA CITY, OK 73112



REGULATED INDUSTRY SERVICES
PHONE: 405.521.2828 | OPT.7
WWW.OID.OK.GOV

GLEN MULREADY
INSURANCE COMMISSIONER

The Oklahoma Insurance Department (OID) now requires electronic application filing pursuant to Title 36 O.S. § 350 and Order No. 16-639-PRJ, effective 3/1/2017, through an online system named OPTins.

OPTins Electronic Filing Instructions

Register with OPTins at www.optins.org or by calling **816-783-8990**.

NOTE: Registration can take up to two weeks to complete. I strongly encourage you to register with OPTins as soon as possible.

- Once registered is confirmed by OPTins, you will be able to begin submitting your renewal application each year through OPTins.
- About 15 to 30 days before the license's expiration date, begin the renewal process by logging into OPTins at www.optins.org.
- Select the "**Filings**" tab, then "**Create Filing.**" Enter the **filing year**, select "**Oklahoma Regulated Entities**" as the state, and choose "**Viatical Settlement Provider.**"
- Download into an Excel file format, review, complete the VSP Checklist and then upload it.
- Open the license application form, complete it and save it in the same Excel format. Do not paste data into the cells or change the Excel format since that will create an error. Upload the application to the same location where you found it.
- Upload all other documents listed on the checklist as PDF files.
- Proceed to the payment screen to submit your payment.

All **questions regarding OPTins** must be directed to OPTins at **816-783-8990**.

All other **application questions** must be directed to me at **405-521-6651**.

ANNUAL REPORT: Title 36 O.S. § 405536(A): Each Viatical Settlement Provider shall file with the Insurance Commissioner on or before March 1 of each year an annual statement containing information as the commissioner may prescribe by regulation.

- [Viatical Settlement Provider Certification Form](#) (VSPB 001)
- [Viatical Settlement Provider Report Oklahoma Insured Only Instructions](#) (VSP 002)
- [Individual Mortality Report— Oklahoma Insureds Only Instructions](#) (VSP 003)

Please let me know if you have any questions.

Sincerely,
Jeanette Pearce, PIR
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(405) 521-6651