



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Stephen C. Walton, Member

Shelley Pruitt, Member
John P. Smithson, Member
James R. Artman, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, December 4, 2013, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday, December 2, 2013 at 9:00 a.m. Copies were mailed or transmitted by the undersigned to the offices of the aforementioned members on November 26, 2013. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on December 2, 2013.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
November 6, 2013 Regular Session.
- III. Chairperson's Report.
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on September 30, 2013.
 - B. Discussion and possible action regarding approval of renewal applications due by January 31, 2014 and authority to issue certificates.
 - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
 - D. Discussion and possible action regarding approval of AMC renewal applications due by January 31, 2014 and authority to issue certificates.
- IV. Committee Reports.
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 - C. Legislation & Rules Committee.
 - D. Probable Cause Committee.

1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. Discussion and Possible Action Regarding Appointment of Individuals to Education, Experience and Testing Committee; Legislation and Rules Committee; and Individuals to Standards and Disciplinary Procedures Committee with Concurrent Appointment as Appraiser Hearing Officers for the Calendar Year 2014.
- VI. Discussion and Possible Action Regarding Appointment of Board Members as Co-Chairs of the Board's Standing Committees for the Calendar Year 2014.
- VII. Discussion and Possible Action Regarding Attendance at the Spring Conference of the Association of Appraiser Regulatory Officials in San Francisco between April 12 and April 14, 2013; to include Attendance at the Spring Meeting of SRAG and One of the Boards of the Appraisal Foundation on April 11, 2013.
- VIII. Discussion and Possible Action Regarding Disposition of the Complaint Against ACT Appraisal, Inc., d/b/a Accurate, Concise & Timely Appraisals; Complaint #A13-001; to Include any Associated Matters or Motions.
- Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- IX. New Business.
- X. Adjournment.


CHRISTINE MCENTIRE, Director