



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Stephen C. Walton, Member

Shelley Pruitt, Member
John P. Smithson, Member
Patti L. Fisher, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, May 1, 2013, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Tuesday, April 30, 2013 at 9:00 a.m. Copies were mailed or transmitted by the undersigned to the offices of the aforementioned members on April 23, 2013. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on April 30, 2013.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
April 3, 2013 Regular Session.
- III. Discussion and Possible Action Regarding a Disciplinary Hearing Panel Recommendation in the Matter of Joseph M. Huffman, Jr., Complaint #12-023; to include a Request for Oral Argument and any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- IV. Discussion and Possible Action Regarding a Consent Order in the Matter of Vondah Stockbridge, Complaint #12-026; to include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

V. Discussion and Possible Action Regarding a Disciplinary Hearing Panel Recommendation in the Matter of Michael C. Clevenger, Complaint #12-025; to include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VI. Discussion and Possible Action Regarding a Consent Order in the Matter of John M. Meyer, Complaint #12-042; to include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VII. Chairperson's Report.
Vice-Chairperson's Report.
Director's Report.

- A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on February 28, 2013.
- B. Discussion and possible action regarding approval of renewal applications due by June 30, 2013 and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- D. Discussion and possible action regarding approval of AMC renewal applications due by June 30, 2013 and authority to issue certificates.

VIII. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

IX. Discussion and Possible Action Regarding Collection Actions For Non-Payment of Fines and Costs Under Board Order #12-021; In the Matter of Jeffrey D. Phillips; Complaint #11-080; and Board Order #12-004; In the Matter of Jeffrey D. Phillips; Complaint #11-016; to include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B) (4) regarding the above matter in order to conduct confidential communications between a public body and its attorney concerning a pending investigation, claim, or action.

- X. Discussion and Possible Action Regarding a Written Request from The International Right of Way Association (IRWA) for Automatic Approval/Recognition of All IRWA-Approved Instructors with Respect to the Board's Continuing Education Course Approval Program; to include any Associated Matters or Motions.
- XI. Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2014 with the Oklahoma Attorney General's Office with Respect to the Services of Board Counsel to include any Associated Matters or Motions.
- XII. Discussion and Possible Action Regarding a Contract for Legal Services with Mary Sue Wycoff, Esq. for Fiscal Year 2014 to Include Any Associated Matters or Motions.
- XIII. Discussion and Possible Action Regarding a Contract for Legal Services with Derryberry & Naifeh for Fiscal Year 2014 to Include Any Associated Matters or Motions.
- IVX. Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2014 with the Oklahoma Attorney General's Office with Respect to the Services of an Administrative Law Judge to include any Associated Matters or Motions.
- XV. New Business.
- XVI. Adjournment.



CHRISTINE MCENTIRE, Director