OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Stephen C. Walton, Member
Shelley Pruitt, Member
John P. Smithson, Member
Patti L. Fisher, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, February 6, 2013, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Friday, February 1, 2013 at 9:00 a.m. Copies were mailed or transmitted by the undersigned to the offices of the aforementioned members on Tuesday, January 29, 2013. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on February 1, 2013.

MEETING PROCEDURE

I. **Call to Order.**
Roll Call of Board Members.

II. **Reading and Approval of Minutes.**
January 9, 2012 Regular Session.

III. **Discussion and Possible Action Regarding a Disciplinary Hearing Panel Recommendation in the Matter of Michael T. Giese; Complaint #12-012; to include any associated matters or motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

IV. **Discussion and Possible Action Regarding a Consent Order in the Matter of Don L. Standridge; Complaint #12-011B; to include any associated matters or motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

V. **Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.

A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on November 30, 2012.

B. Discussion and possible action regarding approval of renewal applications due by March 31, 2013 and authority to issue certificates.
C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
D Discussion and possible action regarding approval of AMC renewal applications due by March 31, 2013 and authority to issue certificates.

VI. Committee Reports.
A. Disciplinary Procedures Committee.
B. Education, Experience & Testing Committee.
1. Discussion and possible action regarding approval of course submittals.
2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
C. Legislation & Rules Committee.
D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

VII. Discussion and Possible Action Regarding a Request for Approval of Corrected Board Minutes for the Meetings held on August 3, 2012, September 7, 2012, October 5, 2012, and November 2, 2012 Due to Scriveners' Errors.

VIII. Discussion and Possible Action Regarding Appointment of Individuals to the Legislation and Rules Committee for Calendar Year 2013.

IX. Discussion and Possible Action Regarding Attendance by Board Members and Staff at the Spring Conference of the Association of Appraiser Regulatory Officials in Austin, Texas between April 27 and 29th .

X. Adjournment.

CHRISTINE MCENTIRE, Director