OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: **John D. Doak, Chairperson**
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Stephen C. Walton, Member
Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, September 7, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Wednesday, September 5, 2012 at 11:00 a.m. Copies were mailed or transmitted by the undersigned to the offices of the aforementioned members on Thursday, August 30, 2012. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on Wednesday, September 5, 2012.

MEETING PROCEDURE

I. **Call to Order.**
Roll Call of Board Members.

II. **Reading and Approval of Minutes.**
August 3, 2012 Regular Session.

III. **Discussion and Possible Action Regarding a Disciplinary Hearing Panel Recommendation in the Matter of Russell S. McIntosh; Complaint #11-063; to include any associated matters or motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

IV. **Discussion and Possible Action Regarding a Disciplinary Hearing Panel Recommendation in the Matter of Jeremy E. McMillan; Complaint #10-034; to include any associated matters or motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

V. **Discussion and Possible Action Regarding an Affidavit of Voluntary Surrender of Appraiser Credential in Lieu of Disciplinary Proceedings in the Matter of George K. Anderson; Complaint #11-071 #11-077, #12-011A and 12-028; to include any associated matters or motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VI. **Discussion and possible action regarding a Consent Order in the Matter of Aaron B. Kelcy; Complaint #11-031B and the Setting of a Timeframe in which Board-Ordered Corrective Education is to be Completed; to include any associated matters or motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VII. **Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.

A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on June 30, 2012.
B. Discussion and possible action regarding approval of renewal applications due by October 31, 2012 and authority to issue certificates.
C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
D Discussion and possible action regarding approval of AMC renewal applications due by October 31, 2012 and authority to issue certificates.

VIII. **Committee Reports.**

A. Disciplinary Procedures Committee.
B. Education, Experience & Testing Committee.
    1. Discussion and possible action regarding approval of course submittals.
    2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
    3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
C. Legislation & Rules Committee.
D. Probable Cause Committee.
    1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
    2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
    3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

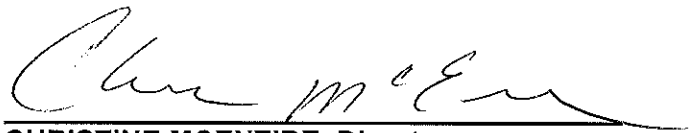
IX. **Discussion and Possible Action re: Notification of the Appraisal Subcommittee of its 2013 Compliance Review and Request for Rescheduling of October 2013 Board Meeting.**

X. **Discussion and Possible Action Regarding Pending Investigation of Mercury Network as an Appraisal Management Company to include any associated Matters or Motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(4) regarding the above matter in order to engage in confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

XI. **New Business.**

XII. **Adjournment.**



CHRISTINE MCENTIRE, Director