OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: **John D. Doak, Chairperson**
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Stephen C. Walton, Member
Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, August 3, 2012 at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 N.W. 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 N.W. 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Tuesday, July 31, 2012 at 9:00 a.m. Copies were mailed or transmitted by the undersigned to the offices of the aforementioned members on Thursday, July 26, 2012. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on Tuesday, July 31, 2012.

MEETING PROCEDURE

I. **Call to Order.**
Roll Call of Board Members.

II. **Reading and Approval of Minutes.**
July 6, 2012 Regular Session.

III. **Discussion and Possible Action Regarding a Disciplinary Hearing Panel Recommendation in the Matter of Russell S. McIntosh; Complaint #11-041; to include any associated matters or motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

IV. **Discussion and Possible Action Regarding Board Order #11-025; In the Matter of Mariah M. Miller; Complaint #10-087; and Request of Mariah M. Miller for an Extension of Time to Complete Corrective Education.**

V. **Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.

A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on May 31, 2012.
B. Discussion and possible action regarding approval of renewal applications due by September 30, 2012 and authority to issue certificates.
C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.

D Discussion and possible action regarding approval of AMC renewal applications due by September 30, 2012 and authority to issue certificates. No Report.

VI. **Committee Reports.**

A. Disciplinary Procedures Committee.

B. Education, Experience & Testing Committee.

1. Discussion and possible action regarding approval of course submittals.
2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.

C. Legislation & Rules Committee.

D. Probable Cause Committee.

1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

VII. **Discussion and Possible Action re: Approval of Draft Budget for FY 2013.**

VIII. **Discussion and Possible Action re: SB 1863: Post-Military Service Occupation, Education and Credentialing Act Effective November 1, 2012.**

IX. **Discussion and Possible Action re: Oklahoma State Government Modernization Act of 2009 as it Pertains to Online Licensing and Payment Requirements.**

X. **Discussion and Possible Action re: OSBI/FBI Applicant Fingerprinting Process of Appraisers and Appraisal Management Companies.**

XI. **Discussion and Possible Action re: Approval of Draft Contract for EET Committee Members as it Pertains to Peer Review Assignments.**

XII. **New Business.**

XIII. **Adjournment.**

CHRISTINE MCENTIRE, Director