



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

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TO: John D. Doak, Chairperson  
Lee R. Caesar Jr., Vice-Chairperson  
P. Lane Wheeler, Member  
Stephen C. Walton, Member

Jana S. Barker, Member  
Harold J. Snyder III, Member  
Patti L. Fisher, Member  
Betty J. Cagle, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, July 6, 2012 at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Tuesday, July 2, 2012 at 9:30 a.m. Copies were mailed or transmitted by the undersigned to the offices of the aforementioned members on Thursday, June 28, 2012. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on Tuesday, July 2, 2012.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
June 1, 2012 Regular Session.
- III. Discussion and Possible Action Regarding a Disciplinary Hearing Panel Recommendation in the Matter of Donald W. Riley; Complaint #11-019; to include oral argument and any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- IV. Discussion and Possible Action Regarding Resolution of Complaint by Letter of Warning In the Matter of Jason W. Williams; Complaint #11-029; to include any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- V. Discussion and Possible Action Regarding a Petition for Judicial Review filed by Aaron A. Scott; Oklahoma County, Case # CV 2011-1466 (Complaint #10-065; In the Matter of Aaron A. Scott).

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Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(4) regarding the above matter in order to conduct confidential communications between a public body and its attorney.

- VI. Discussion and Possible Action Regarding Resolution of Complaint by Letter of Warning in the Matter of Gregory L. Goodpasture, Annemieke E. Roelle, and Oakcrest Appraisal Academy; Complaint #11-036; to include any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- VII. Discussion and Possible Action Regarding a Consent Order in the Matter of Jamie L. Parker; Complaint #11-051; to include any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- VIII. Discussion and Possible Action Regarding a Consent Order in the Matter of George M. Johnson; Complaint #11-039; to include any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- IX. Discussion and Possible Action Regarding a Consent Order in the Matter of Kevin E. Sac, #11-054; to include any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- X. Discussion and Possible Action Regarding a Disciplinary Hearing Panel Recommendation in the Matter of Jeremy E. McMillan; Complaint #10-034; to include any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- XI. Discussion and Possible Action Regarding a Disciplinary Hearing Panel Recommendation in the Matter of Russell S. McIntosh; Complaint #11-041; to include any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

XII. Chairperson's Report.

Vice-Chairperson's Report.

Director's Report.

- A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on April 31, 2012. No Report.
- B. Discussion and possible action regarding approval of renewal applications due by August 31, 2012 and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. No Report.
- D. Discussion and possible action regarding approval of AMC renewal applications due by August 31, 2012 and authority to issue certificates.

XIII. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
  - 1. Discussion and possible action regarding approval of course submittals.
  - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
  - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.  
Discussion and possible action regarding report from Legislative Liaison.
- D. Probable Cause Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations. No Report.

XIV. Discussion and Possible Action Regarding the Request of HUD and the Denver Homeownership Center for Waiver of the \$20.00 Per Course Application Fee to Include any Associated Matters or Motions.

XV. Discussion and Possible Action Regarding Necessary Compliance with Title 68, Revenue and Taxation; Section 238.1 – Application for State Licenses and Compliance with State Income Tax Laws to Include any Associated Matters or Motions.

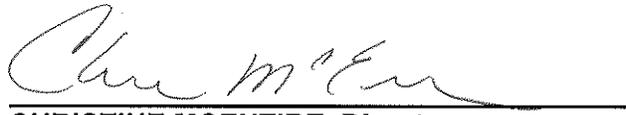
XVI. Discussion and Possible Action Regarding Pending Investigation of Mercury Network as an Appraisal Management Company to include any associated Matters or Motions.

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Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(4) regarding the above matter in order to engage in confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

XVII. New Business.

XVIII. Adjournment.

  
CHRISTINE MCENTIRE, Director