



**OKLAHOMA REAL ESTATE  
APPRAISER BOARD**  
OKLAHOMA INSURANCE DEPARTMENT

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April 6, 2012

Attention: Education Providers

RE: National USPAP Course

Please take notice that at its March 30, 2012 regular session Board meeting, the Real Estate Appraiser Board (the "Board") voted to adopt a new policy concerning approval of the **National USPAP Course** as well as automatic approval of AQB Certified USPAP Instructors.

Effective April 6, 2012 the following administrative policy changes will be made:

1. The Board will automatically approve both the **15-Hour and 7-Hour National USPAP Course as promulgated by the Appraisal Standards Board of The Appraisal Foundation, or an AQB CAP-approved equivalent**, under its own provider number; APP000. **Applications for approval of the 15-hour or 7-hour USPAP course are no longer required.**
2. Any AQB Certified USPAP Instructors listed on The Appraisal Foundation's list of Certified Instructors will be considered qualified and will be automatically approved to instruct USPAP for any Board-approved provider. The approval dates for each instructor will coincide with the two-year period granted by the AQB upon recertification. **Applications for approval of instructors are no longer required. However, the name of the instructor MUST be included on the course completion certificate in order for the appraiser to receive appropriate credit.**
3. Timely course announcements and course completion certificates will remain due. You will utilize APP000 as the Course Provider and 600/700/900 depending on which course is being taught and whether or not it is an online course. In completing your course completion certificates please include which version of USPAP is being taught such as "2012-2013" USPAP.

If you have any questions or concerns, please do not hesitate to contact our office at any time. Both myself, and the Board's Administrative Officer, Christen Watson, will be happy to assist you at any time.

Sincerely,

**CHRISTINE MCENTIRE, Director**  
REAL ESTATE APPRAISER BOARD