



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Stephen C. Walton, Member

Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, March 30, 2012 at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday, March 26, 2012 at 11:00 a.m. Copies were mailed or transmitted by the undersigned to the offices of the aforementioned members on Friday, March 23, 2012. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on Monday, March 26, 2012.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
March 2, 2012: Regular Session.
- III. Chairperson's Report.
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on January 31, 2012.
 - B. Discussion and possible action regarding approval of renewal applications due by May 31, 2012 and authority to issue certificates.
 - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
 - D. Discussion and possible action regarding approval of renewal applications due by May 31, 2012 for appraisal management companies and authority to issue certificates.
 - E. Status update re: FY 2012 and 2013 vendor contracts.
- IV. Committee Reports.
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of AQB National USPAP course with the Board as provider and a single registration of AQB National USPAP Certified Instructors.
 2. Discussion and possible action regarding approval of course submittals.

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3. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 4. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.
Discussion and possible action regarding report from Legislative Liaison.
- D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. Discussion and possible action regarding a Disciplinary Hearing Panel Recommendation in the Matter of Michael D. Dodson; Complaint #11-016; with respect to the Order Affirming the Findings of Fact and Conclusions of Law Issued by the Oklahoma Real Estate Appraiser Board and Remanding the Matter Back to the Board to Allow Plaintiff (Dodson) to File a Written Brief Regarding the Recommended Discipline in Michael Dodson v. OREAB; Case #CV-2011-560, filed in Oklahoma County District Court, to include oral argument and any associated matters or motions.
- Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- VI. Discussion and possible action regarding a Motion to Stay Enforcement of Disciplinary Action in the Matter of William S. McGarry; Complaint #09-133; to include any associated matters or motions.
- Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- VII. Discussion and possible action regarding a Consent Order in the Matter of Aaron B. Kelcy; Complaint #11-031B; to include any associated matters or motions.
- Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- VIII. Discussion and possible action regarding a Consent Order in the Matter of Mark E. Brawley; Complaint #11-030; to include any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- IX. Discussion and possible action regarding a Request for Extension of Time to Complete Board-Ordered Corrective Education in the Matter of Jack N. Tresner; Complaint #10-101 (Board Order #11-027); to include any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- X. Discussion and Possible Action regarding *Journal Entry of Judgment* entered in *Jeremy McMillan v. OREAB*; Case No. CV-2011-59 in the District Court of Rogers County; (Complaint #10-034; In the Matter of Jeremy McMillan) to include any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- XI. Discussion and Possible Action regarding Certiorari to the Court of Civil Appeals in the Matter of Beverly Bowen v. OREAB (Complaint #07-092; In the Matter of Beverly Bowen) to include any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- XII. New Business.

- XIII. Adjournment.


CHRISTINE MCENTIRE, Director