

seq. and to establish administrative procedures for disciplinary proceedings conducted pursuant to the provisions of the Oklahoma Certified Real Estate Appraisers Act.

2. That Respondent **JEFFREY D. PHILLIPS** is a Certified Residential Appraiser in the State of Oklahoma, holding credential number 12646CRA and was first credentialed with the Oklahoma Real Estate Appraiser Board on September 12, 2005.

3. That Respondent **ZACHARY A. PHILLIPS** is a Trainee Appraiser in the State of Oklahoma, holding credential number 90940TRA and was first credentialed with the Oklahoma Real Estate Appraiser Board on November 7, 2007.

WHEREFORE, IT IS HEREBY ORDERED that the Respondents, Jeffrey D. Phillips and Zachary A. Phillips are to each fully complete the corrective education as previously ordered under Board Order 11-028, including the full number of hours required in said Order of fifteen (15) hours per course. Proof of successful completion of these tested courses shall be submitted to the office of Board staff not later than close of business on February 1, 2013. Proof of successful completion shall be in the form of Course Completion Certificates for Course # 600 – the National USPAP Course and Course #611 – Residential Market Analysis and Highest & Best Use. Both courses are 15 hour Qualifying Education Courses which are tested.

THE BOARD WISHES TO ADVISE THE RESPONDENTS THAT EACH ONE HAS THIRTY (30) DAYS TO APPEAL THIS ORDER WITH THE APPROPRIATE DISTRICT COURT.

IT IS SO ORDERED THIS 7th day of December, 2012.



Handwritten signature of Eric M. Schoen in blue ink.

ERIC SCHOEN, Board Secretary

Handwritten signature of Bryan Neal in black ink.

**BRYAN NEAL, Assistant Attorney General
Counsel to the Board**

CERTIFICATE OF MAILING

I, Rebecca Keesee, hereby certify that on the 17th day of December, 2012 a true and correct copy of the above and foregoing Board's Order Modifying Board Order 11-028 was placed in the U.S. Mail by certified mail, return receipt requested to:

Jeffrey D. Phillips
422 Willow Branch Road
Norman, Oklahoma 73072

7006 2760 0005 6607 3519

Zachary A. Phillips
333 Wichita Drive
Norman, Oklahoma 73071

7006 2760 0005 6607 3526

And that copies were mailed by First Class Mail to:

Bryan Neal
OFFICE OF THE ATTORNEY GENERAL
313 N.E. 21st Street
Oklahoma City, OK 73105

Stephen L. McCaleb
DERRYBERRY & NAIFEH, LLP
4800 North Lincoln Blvd.
Oklahoma City, Oklahoma 73105


REBECCA KEESEE