



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Stephen C. Walton, Member

Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, December 2, 2011 at 9:30 a.m. The meeting will be held in the public conference room of the Oklahoma Insurance Department, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 5 Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday, November 28, 2011 at 1:00 p.m. Copies were mailed or transmitted by the undersigned to the offices of the aforementioned members on Monday, November 28, 2011. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on Monday, November 28, 2011.

MEETING PROCEDURE

- I. **Call to Order.**
Roll Call of Board Members.
- II. **Reading and Approval of Minutes.**
November 4, 2011: Regular Session.
- III. **Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on September 30, 2011.
 - B. Discussion and possible action regarding approval of renewal applications due by January 31, 2012 and authority to issue certificates.
 - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- IV. **Committee Reports.**
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.

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- C. Legislation & Rules Committee.
Discussion and possible action regarding report from Legislative Liaison.
- D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. **Discussion and possible action regarding Notice to Appear and Order to Show Cause in the Matter of William S. McGarry; Complaint #09-133 to include oral argument and associated matters or motions.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.**
- VI. **Discussion and possible action regarding a Consent Order in the Matter of Suzanne K. Bloyed; Complaint #10-075 to include any associated motions or matters.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.**
- VII. **Discussion and possible action regarding a Motion For Stay filed by Aaron A. Scott as to Complaint #10-065; In the Matter of Aaron A. Scott as to Board Order 11-020 to include oral argument and associated matters or motions.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.**
- VIII. **Discussion and possible action regarding appointment of individuals to Education, Experience and Testing Committee; Legislation and Rules Committee; and individuals to Standards and Disciplinary Procedures Committee with concurrent appointment as Appraiser Hearing Officers for the Calendar Year 2012.**
- IX. **Discussion and possible action regarding appointment of Board members as Co-Chairs of the Board's standing committees for the Calendar Year 2012.**
- X. **New Business.**
- XI. **Adjournment.**

/s/
CHRISTINE MCENTIRE, Director