



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

**TO: John D. Doak, Chairperson**  
**Lee R. Caesar Jr., Vice-Chairperson**  
**P. Lane Wheeler, Member**  
**Kim N. Allen, Member**

**Jana S. Barker, Member**  
**Harold J. Snyder III, Member**  
**Patti L. Fisher, Member**  
**Betty J. Cagle, Member**

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, August 5, 2011 at 9:30 a.m. The meeting will be held in the public conference room of the Oklahoma Insurance Department, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 5 Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Tuesday, July 26, 2011 at 12:30 p.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, July 26, 2011. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on Tuesday, July 26, 2011.

## MEETING PROCEDURE

- I. **Call to Order.**  
**Roll Call of Board Members.**
- II. **Reading and Approval of Minutes.**  
July 8, 2011: Regular Session.
- III. **Chairperson's Report.**  
**Vice-Chairperson's Report.**  
**Director's Report.**
  - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on May 31, 2011.
  - B. Discussion and possible action regarding approval of renewal applications due by September 30, 2011 and authority to issue certificates.
  - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- IV. **Committee Reports.**
  - A. Disciplinary Procedures Committee.
  - B. Education, Experience & Testing Committee.
    1. Discussion and possible action regarding approval of course submittals.
    2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
    3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.

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- C. Legislation & Rules Committee.  
Discussion and possible action regarding report from Legislative Liaison.
- D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. Discussion and possible action regarding Disciplinary Hearing Panel Recommendation in the Matter of Aaron A. Scott, Complaint #10-065, to include oral argument and any associated matters or motions.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VI. Discussion and possible action regarding Motion to Reconsider ("Defendant's Request to Reconsider Decision, in the Matter of 11-015 & 11-016") in the Matter of Hal A. Hartsock and Judy K. Oliver, Complaint #10-041 to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VII. Discussion and possible action regarding request by Lewis C. Simms for monthly payment plan for compliance with the mandates of Order #11-018, Complaint # 10-060, in the Matter of Lewis C. Simms.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VIII. New Business.
- IX. Adjournment.

/s/

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GEORGE R. STIRMAN III, Director