



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Kim N. Allen, Member

Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, June 3, 2011 at 9:30 a.m. The meeting will be held in the public conference room of the Oklahoma Insurance Department, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 5 Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Tuesday, May 24, 2011 at 12:30 p.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, May 24, 2011. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on Tuesday, May 24, 2011.

MEETING PROCEDURE

- I. **Call to Order.**
Roll Call of Board Members.
- II. **Reading and Approval of Minutes.**
April 1, 2011: Regular Session.
- III. **Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on March 31, 2011.
 - B. Discussion and possible action regarding approval of renewal applications due by July 31, 2011 and authority to issue certificates.
 - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- IV. **Committee Reports.**
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 - C. Legislation & Rules Committee.
Discussion and possible action regarding report from Legislative Liaison.

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- D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. Discussion and possible action regarding approval of consent order with respect to respondent Judy K. Oliver only in the Matter of Hal A. Hartsock and Judy K. Oliver, Complaint #10-041 to include any associated matters or motions.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VI. Discussion and possible action regarding Disciplinary Hearing Panel Recommendation with respect to respondent Hal A. Hartsock only, in the Matter of Hal A. Hartsock and Judy K. Oliver, Complaint #10-041 to include any associated matters or motions.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VII. Discussion and possible action regarding Prosecutor's Motion for Reopening Matter pursuant to OAC 600:15-1-18, In the Matter of William S. McGarry, Complaint #09-133.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VIII. Discussion and possible action regarding approval of budget for Real Estate Appraiser Board for Fiscal Year 2012.
- IX. Discussion and possible action regarding a committee recommendation to the Board for awarding a contract for Legislative Consultant services.
- X. Discussion and possible action regarding approval of a complaint form for the Appraisal Management Company Program.
- XI. Discussion and possible action regarding approval of a universal appraiser complaint form prepared by FDIC and REAB through its association with AARO.
- XII. Unfinished Business.
- 1105A. Discussion and possible action regarding Disciplinary Hearing Panel Recommendation in the Matter of Jeremy E. McMillan, Complaint #10-034 to include oral argument and any associated matters or motions.

Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.

1105B. Discussion and possible action regarding acceptance of Affidavit of Voluntary Surrender in lieu of Disciplinary Proceedings, in the Matter of Jeffrey B. Waller, Complaint #10-036.

Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.

XIII. New Business.

XIV. Adjournment.

/s/

GEORGE R. STIRMAN III, Director
Real Estate Appraiser Board